



# NEWPORT (Shropshire) TOWN COUNCIL

The Guildhall, High Street, Newport, Shropshire, TF10 7AR

Tel: 01952 814338 ✉ [enquiries@newportshropshire-tc.gov.uk](mailto:enquiries@newportshropshire-tc.gov.uk)

LT/2022/L&ES

13<sup>th</sup> May 2022

Dear Sir / Madam

I hereby give you notice that there will be a meeting of the **LEISURE & ENVIRONMENTAL SERVICES COMMITTEE commencing at 7 p.m. on Wednesday 18<sup>th</sup> May 2022** to be held in the Council Chamber of the Guildhall, to conduct the following business listed on the agenda below.

Your attendance is requested.

Yours faithfully

*Original signed*

Louise Tunks  
Deputy Town Clerk

## A G E N D A

1. To elect the Chairman to serve for the municipal year 2022/23.
2. To elect a Deputy Chairman to serve for the municipal year 2022/23.
3. To consider the continuance of co-opted members from the following organisations in municipal year 2022/23 meeting as members of this committee: -  
  
(Allotment Society)  
Mr Bernie Jones (Canal Trust)  
Mrs Jane Stiles (Newport in Bloom)  
Mr Eddie Loewendahl (St Nicholas Church)  
(Sustainable Newport)
4. To receive any apologies for absence.
5. To receive any declarations of interest.
6. To vote to suspend the meeting for up to 15 minutes to take public questions on matters that form part of the agenda. *Any member of the public wishing to participate is requested to submit the questions or issues prior to the meeting.*
7. To note and approve the Terms of Reference for the Leisure & Environmental Service Committee **copy attached.**
8. To approve the minutes of a meeting held on Wednesday 23<sup>rd</sup> March 2022 **copy attached.**

**9. Finance** - To receive a copy of the latest L&ES income expenditure report **copy attached**.

**10. Newport in Bloom** - To receive any updates from Newport in Bloom Committee

**11. Sustainable Newport** – To receive any updates from Sustainable Newport.

**12. Allotments** –

a) To note a report from the allotment officer, **copy attached**.

b) To consider any updates from (Allotment Society)

c) Allotment Tenancy - To consider a report and recommendation from the working group with regards to the review on the rules and regulations on structures - minute L&ES/19/21-22 refers

d) Members to receive an update from Cllr Janke & Cllr Good on providing renewable energy supply at Meadow View Road Allotments on the allotment holders amenity up to the value of £2k, (N/L 4358 Environmental Projects) with a deadline of end of May 2022. **Minute L&ES 50 /21-22 refers.**

**13. Cemetery & Amenities Officer Reports** - To note the following reports and consider any recommendations.

a. Cemetery report **copy attached**

b. Amenity Areas & St Nicholas Churchyard **copy attached**.

c. Churchyard maintenance – to receive an update on the Peace Garden design

**14. Grounds Maintenance Contract / Tender** – To note that the grounds maintenance contract for the Amenity Areas, Allotments, Cemetery, St Nicholas Church and High Street annual planting and maintenance expires on 31<sup>st</sup> March 2023. Tenders will be drafted for approval at the July meeting in order to start the tendering process.

**15. Canal** - To receive any updates on canal projects.

**16. Defibrillator locations** – To receive an update from Cllr Syrda with options to install maps of defibrillator stations around the town. **Minute L&ES 57/21-22 refers.**

**17. Queen Jubilee event** – To receive any updates on the events proposed for The Queens Jubilee.

**18. Navy Club, Bellman's Yard Sign** – To consider a request for a sign to be purchased and installed in the Town to identify the location of the Navy Club in Bellman's Yard.

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**Distribution to:**

**Leisure & Environmental Services Committee Members**

**Cllrs: Tim Nelson, Sarah Syrda, Nick Garvey**  
**Mrs Jane Stiles (Newport in Bloom)**  
**Mr Eddie Loewendahl (St Nicholas Church)**  
**(Sustainable Newport)**  
**(Allotment Society)**  
**(Canal Trust)**

**Ex-officio Members: Mayor and Deputy Mayor**

Other Councillors - for information

**For information to:**

The Newport Advertiser