

NDP

Terms of Reference

First Draft

Advisory Groups

Newport Town Council: Neighbourhood Development Planning

Terms of Reference for Process Management Group

Includes:

- Reporting to the Town Council Planning Committee
- Monitoring of timetable
- Identification of resources that have cost implications
- Liaison with T&WC regarding compliance.

Leads:

- Cllr Tim Nelson

In general – Tying all the consultation elements together and collecting all the evidence in order that the formal process can be followed to submit a valid submission for consideration by the independent examiner.

Monitor progress

The policy co-ordination and drafting advisory group will need to work closely with the process management group.

Stakeholders / contributors:

- NTC planning Committee
- Deputy Town Clerk

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Terms of Reference for Public Consultation Group

Includes:

- Identify Appropriate public consultation events
- Design and production of displays and information.
- Collection of data gathered through public consultation

Lead:

- TBC

Initially - low level publication of information. Once themes are shaped there will be a need to create a public vision that will be led by the public consultation / outreach group.

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Terms of Reference for Sustainability group

Sustainability includes:

- Green spaces
- Trees
- Recycling
- Flood risks
- House-build quality

Leads:

- Charles Worth and Cath Edwards, for Newport 21

Definition of sustainability is taken from the Brundtland Report *Our Common Future*, as quoted in the NPPF: *Sustainable development is development that meets the needs of the present without compromising the ability of future generations to meet their own needs.*

Work of the group will include:

- Consulting specialist expertise
- Prompting debate and facilitating exchange of views
- Gathering and collating responses

There will be overlap with other groups

Consultation will include:

- John Jenks, Gill Watkins and Adrian Corney – on trees
- Susanne Bearblock and Tim Pryce – on recycling and reuse
- Cath Edwards, Eric Ashcroft – on flood risks
- Consultation with Newport Guides
- A volunteer group to walk Newport's green spaces
- An evening of ideas and creative brainstorming at Green Drinks on Feb 19th
- A questionnaire circulated to community groups in Newport

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Terms of Reference for Leisure Economy group

Suggest we split – a) Hospitality & visitor economy
b) New theme - Leisure – recreation, sport, allotments

Scope of the Hospitality & Visitor Economy will include:

- Branding – develop town identity/personality
- Amenity mix
 - Permanent - retail, hospitality, heritage/places of interest
 - Temporary - Events
- Overnight accommodation – range and quality
- Information
 - Printed, on-line/social media, signage

Leads:

- Tim Pryce, Newport Visitor Information

Work of the group will include development of plans to deliver a framework to assist groups & businesses in the sector to promote the visitor and hospitality experience in a sustainable and responsible way through;

- Consulting specialist expertise
- Prompting debate and facilitating exchange of views
- Gathering and collating responses

There will be overlap with other groups

Consultation will include:

- Newport Chamber of Commerce & Town Team
- Business owners not engaged with CofC or Town Team
- Event organisers & planners
- T&W and Shropshire Council tourism resources
- Town/parish plan
- Appropriate NTC sub-committees

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Terms of Reference for Town Identity / Character / Heritage / Parking group

Identity / Character includes:

- Town centre / whole-town perspective
- Links to heritage, current perceptions & transitions to future
- Should be aspirational – what we want Newport to be
- Heritage is about capturing the past as a platform to the future
- Parking is a particular issue to resolve

Leads:

- Mark Freeman (Chairman: Newport Town Team), Mike Atherton (Town Team Manager)

Work of the group will include:

- Review of previously commissioned work
- Assessment of recent survey work (town plan, high street health-check, first impressions survey, etc)
- Emerging & Developing ideas
- Engaging community groups & collating views / ideas
- External perspectives – are they different to local views

Consultation will include:

- Key local groups (NRP, Chamber, NTT, Civic Society, History society, etc)
- Key individuals (
- Community and community groups
- Local businesses & traders

Overlaps:

- Identity / character of the town overlaps with the work of most sub-groups
- Parking strategy & management has direct to transportation

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Terms of Reference for Employment group

To formulate a set of planning policies that encourages development that provides or sustains employment opportunities.

The scope of the Employment Group includes:

- Identifying potential sites for development
- Encouraging types of employment that offer career progression prospects.
- Suggesting types of employment that are complimentary with the character and history of the Town

Lead:

- Patrick Beech – Newport Chamber of Commerce

Work of the group will include;

- Consulting specialist expertise and the general population
- Prompting debate and facilitating exchange of views
- Gathering and collating responses

There will be overlap with other groups

Consultation will include:

- Town/parish plan.
- Chamber of Commerce meetings.
- Ad-hoc general consultation.
- Reference to existing and developing regional strategic plans

Outcomes

To produce documented evidence that supports a draft set of planning policies that encourages development that provides or sustains employment opportunities.

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Terms of Reference for Transport group

To determine a set of objectives to help improve travel and transport in and around Newport now and in the future.

The scope of the Transport group includes:

- Public transport
- Private vehicles
- Pedestrian & cycling
- Parking
- Information
 - Printed, on-line/social media, signage

Lead:

- Tim Pryce, Newport Visitor Information

Work of the group will include development of plans to deliver a range of travel options including walking, cycling, public transport & freight, car travel in a sustainable and responsible way, through;

- Consulting specialist expertise
- Prompting debate and facilitating exchange of views
- Gathering and collating responses

There will be overlap with other groups

Consultation will include:

- Town/parish plan
- Newport 21
- Town Team
- Appropriate NTC sub-committees
- Other organisations involved with provision or involvement with public transportation in and around Newport area.

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Terms of Reference for Communications Group

Includes:

- Publish activity on-line (NTC web site)
- Maintain NDP Steering Group and stakeholders contact list.
- Distribute correspondence between SG members and stakeholders

Lead:

- Town Clerk

Initially - low level publication of information. Once themes are shaped there will be a need to create a public vision that will be led by the public consultation / outreach group.