



NEWPORT (Shropshire) TOWN COUNCIL

The Guildhall, High St, Newport, Shropshire, TF10 7AR

Tel: 01952 814338 Mobile: 07525335575

✉ townclerk@newportsaloptowncouncil.co.uk

LJ/2014/NDP

5th June 2014

Summary of notes, recommendations and actions
following a meeting of the Newport Neighbourhood Development Plan Steering Group
held in The Guildhall, The High Street on Monday 2nd June 2014

Present:

Cllr Tim Nelson – Steering Group Chairman

Cllr Lyn Fowler – Town Council

Cllr Phil Norton – Town Council

Cllr Terry Spooner – Newport Town Council

Cllr Peter Scott – Newport Town Council

Janet Clarke – Newport & District Civic Society

Eric Carter – Chairman Newport Regeneration Partnership

Cath Edwards – Newport 21

Patrick Beech – Chairman Newport Chamber of Commerce

Lee Jakeman - Town Clerk

Sheila Atkinson - Deputy Town Clerk

Apologies:

Clare Francis – Telford & Wrekin Council

Rev Steve Mitchell- Newport Churches

Charles Worth – Newport 21

Michael Atherton – Newport Town Team

Tim Pryce – Newport Tourist Information

Meeting started at 6.15pm.

Agenda Topic	Summary	Actions/ comments/ outcomes
Welcome	Cllr Nelson welcomed members and noted that Eric Carter had replaced Roy Scammell as the Newport Regeneration Partnership Representative. He advised that a number of Town Councillors had attended a presentation on Shaping Places (designed for Parish councils) in order that they were informed of the current housing and employment consultation being undertaken. Members were reminded to keep an eye on shaping places as it would have an impact on the production of the Neighbourhood Development Plan.	Noted.
Apologies	Apologies were noted - See above	Noted.
Previous meeting	Members noted receipt of the notes of the previous meeting	Noted
Consultation Event 10 May	<p>Members were informed that the initial post event report had been copied to Telford Wrekin Council.</p> <p>Following the issue of the report a number of additional questionnaires had been delivered to the Guildhall.</p> <p>Observations made included:</p> <ul style="list-style-type: none"> • The green spaces theme was well covered and • There were a number of questions and comments regarding parking. • There were few verbal comments regarding employment. • Town identity/character not covered. • Clarity required to distinguish Shaping Places/NDP and Town Plan. • Next event will need to raise awareness of house build quality / design. 	Noted

	<ul style="list-style-type: none"> • NDP profile needs to be raised. • Useful as a learning exercise for participants. • Questions. 	
Advisory Group Updates	-----	-----
Process Management Group	<ul style="list-style-type: none"> • Members noted the record of a meeting of the PMG held on Wed 28th May. • Cllr Nelson advised members that a meaningful dialogue had begun with Harper Adams University as: <ul style="list-style-type: none"> ○ the largest employer in the area. ○ a concentrated body of community minded residents (staff and students). 	
Sustainability (et al) Group (Cath Edwards)	Some positive feedback from the consultation. Looking to develop themes other than 'green spaces'. Aware of the need to not overly lead the general public, trying to find a balance between prompting debate and airing views.	Noted.
Town Identity/character /parking/ heritage (Mike Atherton)	Nil	Noted.
Leisure Economy and Transport Tim Price	Tim Pryce had provided a brief written report due to his absence. The Town Team Visitor Economy Group met recently for a first stage consultation. The next step would be to include other interested parties in the newly formed Visitor Economy Advisory Group as the new Visitor Centre in 3a is established.	Noted
Policy Co-ordination (Janet Clarke)	<ul style="list-style-type: none"> • Some evidence from the consultation that could begin to firm up policy themes. 	Noted

<p>Employment (Pat Beech/Eric Carter)</p>	<ul style="list-style-type: none"> • Discussion around employment sites and crossover with Shaping Places and Cllr Carter’s proposals for South East Newport/ Chetwynd Aston & Woodcote. • NRP asked to demonstrate consultation and provide supporting evidence that can stand up to scrutiny by an independent examiner (as part of the NDP process). 	<p>Noted</p> <p>NDP boundary is specifically the parish boundary of Newport. Elements of development that fall outside this boundary (however important) are not directly relevant to the NDP.</p>
<p>Evidence</p>	<p>The Town Plan is near completion and it is intended that the Town Council formally accepts the document at its next meeting and uses it to guide the Town Council priorities and decision making. There appear to be a number of items that have relevance to the NDP.</p> <p>Members reminded to drip-feed evidence to the Town Clerk to collate (e.g. minutes and surveys).</p>	<p>Noted.</p> <p>Noted.</p>
<p>Wider Consultation</p>	<ul style="list-style-type: none"> • Harper Adams University display this/next week? • Cllrs Nelson and Norton offered to take a stall at the Old Tyme Market (Fri 20 Jun) for the purpose of raising awareness. • Next consultation event proposed for Fri 27 Jun late afternoon early evening, public house suggested. • Members agreed to address bite-sized chunks of NDP topics at future meetings to prompt direct debate (from members groups e.g. Chamber of Commerce).around single issues. It was felt that discussing NDP in general terms was off putting and to wide a subject to prompt effective engagement. 	<p>Town Council to liaise with HAU.</p> <p>Cllrs Nelson and Norton to identify resources required with Deputy Town Clerk.</p> <p>Town Council to liaise with appropriate venues and confirm availability.</p> <p>Town Council to suggest appropriate themes.</p>

	<ul style="list-style-type: none"> Each advisory group leader was requested to provide 5 to 10 questions that could be used at the next consultation event. It is not intended that the questions should cover all aspects of each theme. Questions can be specific around one element or your thoughts that ask for support, the aim is to prompt debate and engagement and allow new ideas to be tabled. 	<p>Advisory Group leads to forward suitable questions for the next consultation to the Deputy Town Clerk by Mon 23 June.</p>
Next Meeting	Monday 14 th July in the Guildhall, start time 6.15pm.	<p>. Where members are unable to attend it is wholly appropriate for another member of the group (being represented) to attend.</p>