



NEWPORT TOWN COUNCIL

Impact on services during the Coronavirus outbreak No. – 10th September 2020

The Town Council has prepared the following response to its residents regarding the provision of its services during the current Coronavirus outbreak. As the situation is ever changing, please continue to refer to official government and NHS web sites available on our website at <http://www.newportshropshire-tc.gov.uk> for further information.

The Guildhall Office will be closed to the public, in line with government advice during the coronavirus outbreak. We will be handling all enquiries via email enquiries@newportsaloptowncouncil.gov.uk and telephone **01952 814338**. We will endeavour to respond to all queries as soon as possible.

NTC have implemented safety measures to protect their employees, resulting in a phased return to the work place. Whilst there is still governmental advice for employees to work from home if they can, the manned offices will be open on a strict system of appointment only basis.

Allotments – These will remain open to Tenant Holders only and advised social distancing rules must be followed. (*Minimum 2 metres apart*) and those with serious medical conditions or covid-19 symptoms must **not** come on site – refer to the latest Government Advice.

Cemetery – Funeral Services in cemeteries are still permitted by government, and arrangements will continue.

When gathering to mourn, your main concern should be to limit risks around the transmission of the virus. Those risks increase whenever households mix. A household means those people who usually live together under the same roof and share facilities with you. If you have family members who do not normally live with you they need to be treated as a separate household.

These actions include:

- A modest number of close friends and family of the deceased may attend although funerals should have no more than 30 people in attendance. The Cemetery Officer or Funeral Director will provide further information if required. ensuring venue capacity and attendance numbers allow social distancing (at least 2 metres or 3 steps) to be maintained between individuals. See further detail under the section on management of the venue
- ensuring that those attending are reminded of the need to wear a face covering. See further detail under the section on social distancing for mourners
- a modest number of close friends and family of the deceased may attend although funerals should have no more than 30 people in attendance. Attendance should also be within the capacity limits of the premises so that social distancing can be strictly adhered to. In some cases that may be less than 30 people. See further detail under the section on management of the venue
- mourners who are self-isolating due to someone in their household or support bubble being unwell with symptoms of COVID-19 or as advised by [NHS Test and Trace](#), but are not symptomatic themselves, should be facilitated to attend the funeral in person should they wish to do so, with processes put in place to minimise the risk of transmission
- mourners who are clinically vulnerable or clinically extremely vulnerable should also be facilitated to attend, with processes put in place to minimise the risk of transmission
- any mourner who has COVID-19 symptoms (a new continuous cough, a high temperature, or a loss of, or change in, their normal sense of taste or smell) should not attend the funeral as they pose a risk to others; remote participation should be considered
- mourners who have travelled to England from countries that are not exempt from the requirement to self-isolate (in the last 14 days) [may attend the funeral](#)
- mourners should also follow the advice on social distancing when travelling to and from the funeral gathering. See the section on travelling to and from the funeral

Parks and Amenity Areas – From Saturday 23 May 2020, all outdoor MUGA's, skate parks and BMX tracks in the borough re-opened.

From 4th July 2020 outdoor gyms and playgrounds re-opened in the borough.

The opening of outdoor sport and leisure facilities are subject to residents following government guidelines regarding social distancing.



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Public Conveniences – Will be open daily 9:00 am to 4:00 pm from Monday 15th June.

Please note some on site facilities will remain closed to ensure they are safe for public use.

Additional cleaning regimes and frequencies will be in place, and users will be asked to adhere to the guidance on display with regards to social distancing and hygiene, both before and after using the facilities.

The Facility will be closed when cleaning is being carried out, and appropriate signage will be in place to notify users of this. We ask that users remain patient when cleaning is taking place, abusive or offensive behaviour towards cleaning operatives will not be tolerated.

The Council have discussed the re-opening of public toilets at considerable length with our cleaning contractor, and we are confident that the measures being implemented protect not only users but the cleaning operatives.

The re-opening of facilities is on a trial basis and will be subject to ongoing Risk Assessments and reviews

Street Lights – We will continue to monitor and report any street lighting faults.

Weddings – Weddings at the Guildhall are now going ahead with a limited guest's capacity to comply with COVID-19 regulations. Please contact the office for more information.

Newport Youth Café Project 'The Hub' – Is open from Wednesday 9th September, 10am-3pm Wed- Friday.

- A one-way system has been introduced entering and exiting the building, with waiting distances of 2metres apart if a queue form.
- If customers are purchasing takeaways a face covering is expected to be worn while in the building. This is not necessary if you are eating inside.
- Track and Trace details are required if you sit inside, these are not necessary if you are seated outside.
- Reduced numbers both inside and out to enable at least 1.5metre social distancing between customers.
- Volunteers have adequate PPE and will wear it whilst in the café
- No more than 2 households, 1 bubble or one family at a table inside
- Up to 6 people from different households at one table in the outside area
- Do not visit the café if you or anyone in your household has Covid symptoms

Citizen Advice Telford & Wrekin Outreach Newport – Will not be provided at the Guildhall from Thursday 26th March until further notice. If you require their services please contact via telephone on:-

01952 567193 or **03003301165** alternately, complete an online enquiry forms via website

www.telfordcab.co.uk/contact-us
