



NEWPORT (Shropshire) TOWN COUNCIL

DRAFT UNTIL SIGNED AT SUBSEQUENT MEETING

MINUTES OF A MEETING

Community Safety Committee

held on

Wednesday 19th June 2019

at

The Guildhall, High Street, Newport

PRESENT: Cllrs: Janke
King
Nelson
Scott – ex-officio

IN ATTENDANCE: Sheila Atkinson – Town Clerk

CSC/1/19-20 ELECTION OF CHAIRMAN

Cllr Janke was elected as Chairman of the Community Safety Committee for the municipal year 2019/20.

CSC/2/19-20 ELECTION OF DEPUTY CHAIRMAN

Cllr Nelson was elected as Deputy Chairman of the Community Safety Committee for the municipal year 2019/20.

CSC/3/19-20 APOLOGIES FOR ABSENCE – Cllr Fowler – illness

CSC/4/19-20 DECLARATIONS OF INTEREST – There were no declarations of interest.

CSC/5/19-20 TERMS OF REFERENCE

Members noted and considered the committee's terms of reference approved at the Town Council meeting on 15th May 2018.

CSC/6/19-20 MINUTES

The minutes of the meeting held on 20th March 2019 were accepted as a true record and signed by the Chairman.

CSC/7/19-20 PUBLIC SESSION

The following question and observation were raised by Mr Hobson who was in attendance. Budget Line 129 CS Other - NLC 4215 Parking Enforcement is ambiguous. If it is intended that the funds are to be used for the ICM Service Level Agreement, it is requested that consideration to the name being changed, to reflect the proposed expenditure is made for clarity.

CSC/8/19-20 COMMUNITY SAFETY FINANCES

Members considered a copy of the latest community safety income and expenditure report as at 14th June 2019.

Following a broad-spectrum examination of specific nominal ledger codes relating to the committee and reference to general and earmarked reserves on the main budget for Parking/New Services Members **RESOLVED to commence, with immediate effect, and move forward with the proposed project LSN 4217 for Speed Indication Devices to be installed and to develop a formal Parking Strategy.**

CSC/9/19-20 SPEED INDICATOR DEVICES (SID's)

Members **RESOLVED to task officers to obtain quotations for the purchase and positioning of 5 permanently placed SID's on gateways into the Town, using the prescribed methodology of acquiring 3no. quotes, if necessary, and all necessary Highway permissions.**

Members require the information to be reported back to the committee within the next two weeks, to enable the work to be carried out and implemented as soon as possible.

CSC/10/19-20 PARKING STRATEGY

Following protracted debate during the analysis of the Community Safety Financial reports **Members RESOLVED to form a Parking Strategy Working group of all CSC members, in order to determine a formal parking strategy for the town, with the aim of providing a sustainable, long term approach to alleviate the present parking problems and the competing demands of business owners, shoppers school drop off/pick up, student parking both on residential streets and for 6th Form pupils.**

CSC/11/19-20 Members noted a report regarding the state of services under the remit of this committee: -

FOOTWAY LIGHTING

- **Contract** – 6-year fixed term - SIGNED AND SENT OFF
- **Springfield Ave to Wallshead way** – New light ordered – Lantern being delivered next week, works anticipated to be completed by mid-July.
- **Meadow View Road/Saxon Drive** – New light ordered
- **Works on 2 lights** completed and change to LED **Waterside Mews** – –and opposite **The Guildhall car park.**
- **Victoria Park** Change to LED – completed awaiting invoicing.
- **Water Lane** referred to Western Power – as a cable fault awaiting confirmation of fixed faults.

Members noted the quotations for the new works to be undertaken and authorised payment for the two new lamps from street light NLC, any overspend from the budget be taken from revenue.

CSC/12/19-20 CCTV – Upgrade

Members were appraised that unfortunately the initial start date for the upgrade planned for April had been delayed. However, were informed that representatives from Telford & Wrekin Council and West Mercia Constabulary will attend the next meeting scheduled for 18 September, to provide an update as to the progress on the upgrade to Newport's CCTV system and on the Borough wide implementation of CCTV.

Members expressed their deep disappointment that the scheme has still not been delivered and **instructed the clerk to write to the Heads of West Mercia and Telford & Wrekin CCTV implementation team to articulate their profound frustration.**

NTC has ear-marked £38,000 and the consensus was that if the Borough wide scheme is not to be delivered in a timely manner, and the upgrade to the town council cameras is not forthcoming, the money would be better utilised on a community safety project that is more beneficial for the of Newport's community and may well be withdrawn.

CSC/13/19-20 PUBLIC TOILETS

- a. Members noted that the issues raised at the previous meeting have been addressed;

Graffiti on the rear wall (facing Waitrose).

A white line was removed during annual external deep clean.

The Planters were in need of attention – empty and dead.

Along with all High Street planters the public toilet baskets have been replanted. The Sphagnum Moss in these planters remains in place over the winter months, as it more environmentally friendly and can be used year after year.

Guttering: *has been cleared of weeds and cleaned during the annual external deep clean.*

The roof is in need of repair and a ridge tile needs replacing.

There are no broken tiles on the roof and corner ridge tiles have regular fissures for ventilation.

- b. **Metal External Door**

Members noted that the door to the gent toilets has received some vandalism since installation in May 2011, and may potentially need to be replaced. The estimated cost to replace this door is £1,800 plus a £600 delivery and installation cost. Members **RESOLVED to monitor the situation and accepted that it is inevitable that long-term the door will need to be replaced as part of on-going maintenance for a public amenity.**

CSC/14/19-20 SPEED INDICATOR DEVICES (SIDs)

Members received a report: -

- The portable SIDs have been rotated regularly, are currently located on Stafford Road and a new location identified on Longford Road near Vauxhall Crescent, as requested by a member of the public.
- All previously identified locations have now had a functioning SID either recording data or in "flashing" mode located for minimum of 6 weeks, some longer.
- New SID location Suggestion Request Forms are available on the website and at the Guildhall for member of the public or Cllrs to request a location within the boundary of Newport.

Members discussed the added value and advantages that the current SID's are bringing to the public awareness and the positive impact which is being received. Reiterating the importance and very strong desire that the previous recommendation of the purchase of permanently fixed SID's must be installed on the gateways into the town, as soon as possible.

However, several concerns were raised on the operational control of the units with issues around requesting of location sites, data analysis, when and where the cameras are located and how locations are selected.

Members' **RESOLVED** that:

- **the Chairman of the committee will be sent the collected data to analyse and examine**
- **A calendar of SID usage and rotation be implemented.**
- **That any requests sent in by members of the public MUST be sent to the Chairman and the Deputy Chairman for approval.**

CSC/15/19-20 SMARTWATER

Cllr Nelson provided a detailed update on the progress and encouraging achievement of providing households in Newport with Smart Water kits. As the unspent funding has been moved back into the revenue account a further 400 kits can be purchased. Plans to run sessions to distribute are under way with venues booked in retail stores, Waitrose and Aldi on Saturday mornings. Furthermore following the success of Sunday morning on Daniels Cross, it is hoped that 2 other Housing estates can be targeted.

Cllr Nelson went on to announce that commercial kits would be offered at a concessionary rate to Businesses in the Town and he will be contacting the Town Team and Chamber of Commerce to promote and roll this out.

CSC/16/19-20 INTEGRATED COMMUNITY MANAGEMENT (ICM)

Members noted and appraised the action report for the meeting held on 11th June. There is still a general consensus that the scheme is not providing value for money and that more time should be dedicated to parking enforcement.

Robust debate around the various issues of parking, ASB, police presence on the High Street, parking around school and the payments for the service, resulted that clarification is required to appraise all members especially since there are newly elected member on the council that may not be fully conversant with the scheme, and **RESOLVED that a resume and factual information of how the scheme operates be provided to all Town Council members.**

Member noted that a representative from T&W and the Police will be at the September meeting to discuss this issue.

CSC/17/19-20 PCC John Campion - PUBLIC MEETING

Members noted that the PCC John Campion is scheduled to hold a meeting on Monday 19th August at the Parish Room, New Street.

Members **RESOLVED to support the event by promoting and advertising it, which it is hoped, will encourage residents to attend and take the opportunity to engage with the Police & Crime Commissioner.**

CSC/18/19-20 CRUCIAL CREW – 4th July

Members noted the VIP invitation to attend a presentation, to view this year’s scenarios and the new venue for the Crucial Crew partnership.

The Crucial Crew programme is a multi-agency partnership event aimed at 10 /11-year-old students from across the Borough, designed to provide and raise awareness to those participants attending, with an education in important personal safety issues in preparation for their next step up to secondary school, which includes:

- Road safety
- Fire safety
- Electrical safety
- Streetwise
- Anti-social behaviour
- Internet safety
- Be active
- Ready, Set, Prepared (*emergency planning*)
- Alcohol awareness
- Water safety.



Signed.....

Dated.....