



NEWPORT (Shropshire) TOWN COUNCIL

DRAFT UNTIL SIGNED AT SUBSEQUENT MEETING
MINUTES OF A MEETING

OF

THE COMMUNITY SAFETY COMMITTEE

held on

Wednesday 19th December 2018

at

The Guildhall, High Street, Newport

PRESENT: **Cllrs** Tony Forrester – Chairman
 Thomas Janke
 Tim Nelson
 Graham Foster
 Phil Norton

IN ATTENDANCE: Cllr Scott – ex-officio member
 Sheila Atkinson – Town Clerk
 Adam Brookes – Telford & Wrekin Council

APOLOGIES FOR ABSENCE – Cllr Tom King – ill health
 Police Inspector Bailey – work commitment

CS/31/18-19 DECLARATIONS OF INTEREST - There were no declarations of interest

CS/32/18-19 MINUTES – The minutes of the meeting held on 19th September 2018 were accepted as a true record and duly signed by Cllr Forrester.

CS/33/18-19 CCTV – Detective Chief Inspector Andrew Bailey was unable to attend the meeting due to an operational commitment however, provided an email update regarding the progress to date on the proposed borough wide project upgrade of CCTV. Cllr Norton wished it recorded that he expressed his very strong personal opinion that he was not happy with the non-attendance of DCI Bailey.

CS/34/18-19 PUBLIC SESSION – There being no members of the public wishing to speak, the meeting continued.

CS/35/18-19 TELFORD & WREKIN BUS USE GROUP – Members received information with a recently added link on the hospital website, providing reference as how to get to the Princess Royal Hospital (PRH) by means of public and local community transport.
<https://www.sath.nhs.uk/patients-visitors/getting-to-us/princess-royal-hospital/>

CS/36/18-19 STAR PROJECT – Cllr Janke has embarked on involvement with the “we don’t buy crime team” as an individual, to understand his community and electorate. He provided an update and briefing to the committee following his attendance at a tutorial session at Newport Junior School: -

West Mercia Youth Engagement Team’s ‘star programme’ is a drugs awareness project in the form of a full week of education in relation to drugs, alcohol substance recognition and personal safety, providing valuable interactive talks to children in year 6 with a view to assisting them in their transition to High School.

Cllr Janke expressed his support and admiration for the work which is being undertaken by the team and in particular the dedication and real enthusiasm portrayed in the delivery of the sessions by the coordinator PC Claire Walker-Shales, Youth Engagement/Cadet Leader.

CS/37/18-19 POLICE & CRIME COMMISSIONER – BUDGET CONSULTATION – Members noted a media press release from John Campion regarding the proposal to add a further 115 police to the West Mercia ranks as part of future budget plans. The news was welcomed but Members were disappointed and unconvinced that there would be any impact or increase on Newport or Telford & Wrekin policing teams.

CS/38/18-19 COMMITTEE FINANCES – Members considered a copy of the community safety income and expenditure report as at 19th December 2018 – NLC 129 needs to be more explicit and renamed ‘**smart water**’.

CS/39/18-19 FOOTWAY LIGHTING – Members noted a report, extract below: -

- a. *Newport Town Council’s Street Lighting Maintenance Contract - still waiting for quotes from other companies with the exception of E-on*

The LED lights are working well with few complaints. However, we have received several criticisms from one particular residential property, regarding all the LED lights in their road especially Col 147 Broomfield Place. This is an ongoing matter which is being monitored and several ideas, suggested by E-on, have already been tried.

No further information regarding the lights on the footpaths through Victoria Park being upgraded to LED lamps has been received to date. Nevertheless, due to wear and tear and a recent report from an E-on engineer these lights will need replacing in the near future. The lights were installed by Telford & Wrekin during the regeneration of the Park. NTC maintain them, this type of light is now obsolete. If all 9 columns have to be replaced with LED lanterns the cost would be in the region of £8060.77 plus VAT. The committee should consider the likely cost of replacing the columns on Victoria Park footpaths.

- b. Member noted the on-going situation with the Victoria park lighting system, discussion the suggestion that the lights be replaced with something more traditional. The general and overarching consensus was that the contemporary design should remain and continue with researching replacement LED bulbs.

CS/40/18-19 PUBLIC TOILETS – Members noted a report, indicating that the toilets are considered to be in a good general condition as a result of the standard ‘daily clean’ and the occasional ‘deep clean’, and that a contracted steam clean pre-Christmas Light Switch-On had been carried out.

CS/41/18-19 CLOSED CIRCUIT TELEVISION (CCTV): -

- a. Members were informed that due to operational requirements Inspector Andrew Bailey had offered his apology for not being able to attend the meeting. He had provided a brief to update members via e-mail which the Clerk distributed: -

“West Mercia constabulary have now reached the stage with Partners Telford and Wrekin Borough Council where we will be commencing the tender process, which will open on Friday 21st December

Contractors will be asked to submit the required details and the necessary quotations.

Once received the quotations, can then ascertain the full extent of upgrades for each area. At a minimum the anticipated work will involve the wireless upgrade allowing pictures to be sent to Malinsgate police station together with replacing all of the recording Hardware at each location It is anticipated that in some location’s cameras will also be replaced West Mercia obviously understands that Newport will want to replace as many camera’s as possible.

When all quotes are in then examination as to what extent replacement camera’s can be provided with the available contributed funds.

Subsequent maintenance contracts will also be discussed. Proposed/anticipated time line of events below:

<i>Project Board approval</i>	<i>Thursday 20th December</i>
<i>Out to tender</i>	<i>Friday 21 December 2018</i>
<i>Site Visits</i>	<i>Monday 7th Tues 8th January 2019</i>
<i>Deadline for receipt of clarification questions</i>	<i>Friday 18 January 2019</i>
<i>Deadline for receipt of bids</i>	<i>Friday 28 January 2019 (5 weeks)</i>
<i>Evaluation (2 weeks to evaluate and produce report)</i>	<i>21 January – 1 February 2019</i>
<i>Police and TWC decision</i>	<i>8- 12 February 2019</i>
<i>Contract Award</i>	<i>February 2019</i>

Works Programme

<i>Contractors Leading Period (2 weeks to set up site, order materials and complete the Construction Phase Plan under CDM0</i>	<i>11 – 22 February 2019</i>
<i>Start on site</i>	<i>11 March</i>

- b.** Detective Chief Inspector Bailey acknowledges that the process been a little drawn out however the procurement process for such a large overall project has been complicated. As soon as all Bids have been received, further contact to discuss the outcome will be made. Newport Town Council should have some influence on who the Partners select as a contractor.

He is hopeful that there will soon be an updated system in Newport that will make a significant difference to the Town and its residents.

- c.** Members are committed to being involved and welcome discussion to provide input into the system, suggesting various preferences for the Newport model which includes: -

- 2 mobile cameras that can be used such places as Norbroom Park,
- An extension of the current system to include Lower Bar and the area in the vicinity of the Shell Garage,
- Provision of significant budgeted funding being provided by NTC,
- Training/selection of volunteers as an item that will require further negotiation and clarification.

CS/42/18-19 INTEGRATED COMMUNITY MANAGEMENT (ICM) – Members were informed that the scheme continued to operate on a practical basis, there is a good rapport developing with the PCSO's, office staff and Cllrs. Members were advised that the item ICM updates, will form a regular item on the full Town Council agenda to maintain continuity and provide an opportunity to raise any issues. Cllr Norton expressed furiously, his disappointment with the lack of empowerment provided to PCSO's to issue parking fines, stating that the Town Council has invested money into the scheme to pay to address illegal parking in the Town which is considered to be the main issue for involvement in the scheme.

CS/43/18-19 GRANVILLE ROAD PARKING – Members considered a trail of correspondence; from a concerned resident regarding parking on Granville Road and its connecting roads. Cllr Forrester's written reply sympathised and acknowledged his frustrations, however, expressed that Granville Road is not a unique. Parking throughout the town is one of the most challenging problems faced by the Town Council and the Highways Authority. The issues on Granville Road were sort to be resolved in September 2017 unfortunately no consensus could be agreed with the residents.

CS/44/18-19 NEW STREET CAR PARK – Members considered a Comments Form from a resident, who has recently moved into Newport. The lady expresses observations and concerns regarding over concentration of Adam Grammar School students using the new Street Car Park, and that there is a large plot of land within the school premises with could be used to provide car parking provision for both staff and students. Members concurred that there is a perceived notion that many of the pupils from Haberdasher Adams (formally Adams Grammar School) use the car park, to the detriment of shoppers. Arrangements will be made for the chairman of this committee to discuss the situation with the Headmaster of the school.

CS/45/18-19 CHETWYND ROAD & HIGHWAY IMPROVEMENTS' – Members noted correspondence, regarding the funds available for Highway Improvements in the Town. The resident suggests that Chetwynd Road should be given high priority providing the rational for the following reasons: -

- *Anyone walking in or out of Newport along Chetwynd Road to and/from the Deer Park estate has to cross a busy road twice.*
- *Chetwynd Road is the only route in/out of Newport that does not have one continuous pavement.*
- *With a primary school and a substantial housing development on Deer Park Drive this should not have been allowed to happen*
- *In my opinion traffic regularly speeds in excess of the 30mph limit on this road more than on any of the other four routes out of town (Stafford Road, Forton Road, Upper Bar and Wellington Road)*
- *All four other routes have some form of traffic calming measures in place; Stafford Road, Forton Road and Wellington Road have traffic lights. Upper Bar and Wellington Road have crossing points*

- *Ask the parents and teachers of St Peters and St Pauls primary school how easy it is (not) to cross the road by the entrance to Deer Park Drive*
- *The section 106 agreement for the new Woodland Heights development on Chetwynd Road required Cameron Homes to provide a pedestrian crossing on Chetwynd Road, see attachment Fourth Schedule point 5. And see also the attached decision notice 5(a). This has not been done and the matter was brought up with Borough Councillor Stephen Burrell earlier this year, to date there has been no explanation why this was not implemented.*

Members concurred with the views expressed within the correspondence and receive assurance that Chetwynd Road is receiving attention and detailed evaluation and that funding is available for Highway improvements and Traffic Calming.

An updated list of the scheduled works which are being implemented within the Highways Improvements Grant and the anticipated time frame for completion will be forwarded from Telford & Wrekin for the next meeting.

CS/46/18-19 STAFFORD ROAD CAR PARK – Following the resolution to proceed with the designation and implementation of managed parking on public car parks in the town, Members were informed of a meeting held on 13th December, with representatives from the Market Trading Company, Town Team, Chamber of Commerce, Regeneration Partnership and Cllrs Forrester, Nelson & Norton. The meeting provided considerable support for the implementation of the scheme with a motivation to proceed as soon as possible, however, the consensus resulted in an evolutionary approach, to proceed as soon as possible with the implementation of a 3-hour control parking metres the top end of Stafford Street, with evaluation and lesson learning to consider the way forward for a similar system on the New Street car park.

CS/47/18-19 CIVIL PARKING ENFORCEMENT – No updates were available – a Telford & Wrekin cabinet meeting is scheduled for 3rd January 2019.

CS/48/18-19 SPEED INDICATOR DEVICES (SID's) – A figure of £ 12.5K has been allocated in the budget proposals for 2019/20 representing the estimated costs for the purchase of 5 permanently fixed SID's, with possible further expenditure for infrastructure. Members will identify suitable location at five gateway entrances to the town, for permanent SID's to be located. The Police and Crime Commissioner is seeking applications from communities of the West Midlands for funding from the Safer Roads Fund, an application will be made, which if successful, will be used towards the provision of this equipment.

CS/49/18-19 Rural Forum– Members noted minutes of a meeting held on 25 October 2018 at which representatives of Morelock gave a presentation on SID's.

Signed.....

Dated.....