



NEWPORT (Shropshire) TOWN COUNCIL

The Guildhall, High Street, Newport, Shropshire, TF10 7AR

Tel: 01952 814338

5th February 2021

Dear Sir / Madam

I hereby give you notice that there will be a **TOWN COUNCIL MEETING** commencing at **6.30 p.m.** on **Wednesday 10th February 2021** via Teams

Your attendance is requested.

Clerks Note: *Town Councils' are now temporarily, able to hold remote meetings due to the current pandemic Covid-19 health crisis, therefore during the current period and in line with government health guidelines, this Town Council meeting will be held via Teams. Details and links will follow.*

Members of the public wishing to participate should contact the Town Clerk providing their details and e-mail address. ✉ town.clerk@newportshropshire-tc.gov.uk

Yours faithfully

Electronically signed

Sheila Atkinson - Town Clerk

A G E N D A

1. To receive apologies for absence.
2. To receive declarations of interest in respect of items on this agenda.
3. **PUBLIC SESSION**

To vote to suspend the meeting for up to 15 minutes to permit members of the public to make representations, answer questions and give evidence in respect of any item of business included on the agenda.

Each member of the public is entitled to speak, once only in respect of business itemised on the agenda and shall not speak for more than 5 minutes. Standing orders 2 d, e, f & g refers.

4. **PREVIOUS MINUTES**

To confirm the Minutes of the meeting held on **13th January 2021** - copy **attached**.

5. **ANNOUNCEMENTS** - To receive any announcements:
 - a. A copy of the Town Mayor's engagements- if any - will be tabled.

b. To note Thank-you letters received from:

- The Royal Naval Club
- Newport X-ray Appeal

c. To consider a request from Cllr Kelly Middleton to attend a meeting with the Town Council to discuss the work of having a mental health Champion. *The idea is to give representatives mental health awareness training, map out local service provision and create a referral pathway for Cllrs and community groups to use and provide awareness campaigns and events specific to their ward issues, champion strategies and policies to secure better futures for people with mental ill health and tackle entrenched health inequalities in health services.* Cllr King to brief.

6. FINANCE

a. Finance Report – January 2021

To consider and ratify the Finance Report for January 2021 and approve the payments therein:

- To retrospectively approve the **list of cheques out of meeting** raised since the last meeting (£5,535.99)
- To note a summary of **direct debits** for January.
- To note a copy of the **bank reconciliation**. +
(Barclays Bank inactive saver A/C)
- To note a copy of the **balance sheet**.
- To note a **list of receipts** from the cash book.
- To note a **list of payments** from the cash book.
- (*Internal manual summary*)

b. Approval of in-Month Payments

To consider a list of cheque payments for the total amount of £5,535.99 for approval (at meeting) and nominate 2 councillors to sign them – **copy attached**.

c. Bank Reconciliation

- To confirm that the balances presented in the November and December 2020 finance statement have been reconciled against the bank statements and the salary payments verified by a councillor prior to this meeting.
- To nominate a councillor to undertake a reconciliation of the January finance statement and salary payments.

d. To receive a copy of the quarterly Budget Report identifying and providing an explanation of where nominal ledger codes have expenditure over 75% and a cash value exceeding £199. – copy **attached**.

COMMUNITY SAFETY

7. Community Action Team Offer (CAT)

To consider the CAT proposal from Telford & Wrekin Council in relation to “added value” with additional grounds maintenance, CCTV, and Enforcement in our area. draft copy of a proposal for Newport, as a guideline to the associated costs within various options and categories has been previously circulated.

Members are asked to consider how or if they wish to proceed with any elements of the offer.

8. Canal Tow Path Lighting Project

Following a resolution made at the CSC meeting held on 16th December to take a tow path lighting project forward and explore various options – (Minute CSC/21/20-21 refers), Members are requested to consider a recommendation “*to purchase and install 20 Solar Eye lights to delineate the canal towpath from Waterside Mews to Town Lock, at a cost of £1300 approx.*”

9. LEISURE & ENVIRONMENTAL SERVICES

a. To note the draft Minutes of the Leisure & Environmental Services Committee meeting held on 20th January – copy attached.

PLANNING & ECONOMIC DEVELOPMENT

10. Planning Applications, Permissions or Refusals

a. Planning Applications

To consider a list of planning Applications received to date and provide an indication for delegation to the Committee and Clerk as to any matters requiring further comments or discussion – **attached**.

Members will be informed of any applications received following the issue of this agenda.

b. To note any correspondence from Telford & Wrekin Council LPA regarding notification of any Granted or Refused Permissions – list **attached**.

11. OUTSIDE BODIES (Where the Town Council has official representation).

To acknowledge receipt of previously distributed Minutes and Reports and information from outside and regulatory bodies where the NTC has official representation: - to date:

Organisation	Document	Date Distributed
WAC	Minutes - draft	18.01.2021
NRP	Minutes – 19 th November 2020 Agenda – 21 st January 2021	18.01.2021
NALC	Chief's executive's bulletin	18.01.2021
SALC	News in Brief	21.01.2021
NALC	Chief's executive bulletin	25.01.2021
SALC	News in Brief	25.01.2021
Bus User Group	Agenda 2 nd February 2021	26.01.2021
NALC	Chief's executive's bulletin	01.02.2021
SALC	News in Brief	04.02.2021
NRP	Minutes 21 st January 2021	04.02.2021

Distribution to All Town Councillors:

Cllrs: Bailey, Fowler, Garvey, Good, Harper, Janke, King, Lloyd, Nelson, Perry, Scott, Syrda,

For information:

Town Council notice boards and website:

<http://www.newportshropshire-tc.gov.uk/Core/Newport-Tc/Pages/Default.aspx>

Please follow the link for: *Meeting Dates, Agendas & Minutes*
