



NEWPORT (Shropshire) TOWN COUNCIL

The Guildhall, High Street, Newport, Shropshire, TF10 7AR

Tel: 01952 814338

7^h January 2021

Dear Sir / Madam

I hereby give you notice that there will be a **TOWN COUNCIL MEETING** commencing at **6.30 p.m.** on **Wednesday 13th January 2021** via Teams

Your attendance is requested.

Clerks Note: *Town Councils' are now temporarily, able to hold remote meetings due to the current pandemic Covid-19 health crisis, therefore during the current period and in line with government health guidelines, this Town Council meeting will be held via Teams. Details and links will follow.*

Members of the public wishing to participate should contact the Town Clerk providing their details and e-mail address. ✉ town.clerk@newportshropshire-tc.gov.uk

Yours faithfully

Electronically signed

Sheila Atkinson - Town Clerk

A G E N D A

1. To receive apologies for absence.
2. To receive declarations of interest in respect of items on this agenda.

Please make yourself familiar with your obligations under the code of conduct, what to declare, how to declare interests and how to apply for a dispensation.

3. To welcome representatives from Telford & Wrekin Council's Neighbourhood & Enforcement Services Team, recently appointed Director, Dean Sargeant and Group Manager Public Protection, Paul Fenn to provide information on an initiative regarding the implementation of a borough wide Community Action Team, which will comprise of additional grounds, cleansing, and enforcement in our area. Members have received a draft copy of a proposal for Newport, as a guideline to the associated costs within various options and categories.

4. PUBLIC SESSION

To vote to suspend the meeting for up to 15 minutes to permit members of the public to make representations, answer questions and give evidence in respect of any item of business included on the agenda.

Each member of the public is entitled to speak, once only in respect of business itemised on the agenda and shall not speak for more than 5 minutes. Standing orders 2 d, e, f & g refers.

5. PREVIOUS MINUTES

To confirm the Minutes of the meeting held on 09th December 2020 - copy **attached**.

6. ANNOUNCEMENTS - To receive any announcements:

- a. A copy of the Town Mayor's engagements will be tabled.

7. FINANCE

a. Finance Report – December 2020

To consider and ratify the Finance Report for December 2020 and approve the payments therein:

- i. To retrospectively approve the **list of cheques out of meeting** raised since the last meeting (£2,808.73)
- ii. To note a summary of **direct debits** for December.
- iii. To note a copy of the **bank reconciliation**.
- iv. To note a copy of the **balance sheet**.
- v. To note a **list of receipts** from the cash book.
- vi. To note a **list of payments** from the cash book.

b. Approval of in-Month Payments

To consider a list of cheque payments for the total amount of £18,605.28 for approval (at meeting) and nominate 2 councillors to sign them– **copy attached**.

c. Bank Reconciliation

- To confirm that the balances presented in the November 2020 finance statement have been reconciled against the bank statements and the salary payments verified by a councillor prior to this meeting.
- To nominate a councillor to undertake a reconciliation of the December finance statement and salary payments.

RESOURCE & FINANCE

8. Newport Calendar 2022

To consider a proposal that the council should hold a Newport Photographic competition for entrants' photos to be included on a Newport Town Calendar for 2022.

Members are requested to provide recommendations on the initial suggestions of the rules and direction, and of support to holding a competition.

- The photos should be of areas within a 3-mile radius of Newport Town Centre and be presented in a way that the viewers would be encouraged to visit Newport to explore the delights of the High Street and surrounding areas.
- A maximum of 3 photos per entrant will be allowed.
- There are no age limits.
- Prizes of £50 first place, £30 Second place and £15 for 3rd place would be awarded but all 12 of the best judged photos, would be included in the calendar.

9. Meeting Dates

Town Council Meeting Dates – To consider a copy of the scheduled town council meeting for 2020-21 and a draft proposal of meeting dates for the forthcoming municipal year. Members will be asked to provide comment regarding the number of meetings, the frequency, and the need for the current standing committees to continue in their current format.

COMMUNITY SAFETY

10. To note the Minutes of a Community Safety Committee Meeting held on 16th December - to follow.

PLANNING & ECONOMIC DEVELOPMENT

11. Public Rights of Way (POW) Strategy and Consultation

a. To receive correspondence from Telford & Wrekin Council regarding a public consultation on a Public Rights of Way Strategy, commenced on 18th Dec, open until 12th Feb 2021 – copy **attached**.

b. Members are informed that a virtual presentation from officers of T&W to provide further information, and to answer questions will be held on 14th January. Members wishing to attend should contact the clerk.

12. Planning Applications, Permissions or Refusals

a. Planning Applications

To consider a list of planning Applications received to date and provide an indication for delegation to the Committee and Clerk as to any matters requiring further comments or discussion – **to follow**.

Members will be informed of any applications received following the issue of this agenda.

b. To note any correspondence from Telford & Wrekin Council LPA regarding notification of any Granted or Refused Permissions **to be tabled if necessary**.

13. OUTSIDE BODIES (*Where the Town Council has official representation*).

To acknowledge receipt of previously distributed Minutes and Reports and information from outside and regulatory bodies where the NTC has official representation: - to be tabled.

Distribution to All Town Councillors:

Cllrs: Bailey, Fowler, Garvey, Good, Harper, Janke, King, Lloyd, Nelson, Perry, Scott, Syrda,

For information:

Town Council notice boards and website:

<http://www.newportshropshire-tc.gov.uk/Core/Newport-Tc/Pages/Default.aspx>

Please follow the link for: [Meeting Dates, Agendas & Minutes](#)
