



NEWPORT (Shropshire) TOWN COUNCIL

The Guildhall, High St, Newport, Shropshire, TF10 7AR

Tel: 01952 814338

Ref /2020/TC

6th March 2020

Dear Sir/Madam

I hereby give you notice that a **MEETING** of the **TOWN COUNCIL** will be held at **7.00 p.m.** on **WEDNESDAY 11th March 2020** at **The Guildhall, High Street, Newport.**

Your attendance is requested.

Yours faithfully

Electronically signed

Sheila Atkinson
Town Clerk

A G E N D A

- 1) To receive apologies for absence.
- 2) To receive any declarations of interest.

PUBLIC SESSION

- 3) To vote to suspend the meeting for up to 15 minutes to permit members of the public to make representations in respect of any item of business included on the agenda.

(Note: each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 5 minutes. Standing order 3 d. e. g. refers).

4) Sport Pitch proposal from TWC

- 5) To Welcome interested parties (*Telford & Wrekin Council, and Persimmon Homes have been approached*) to provide further information on the requested proposal regarding Newport Town Council taking ownership, providing and securing ongoing maintenance provision for the football pitch on land adjacent to Burton Borough School along with addressing a number of additional specification requirements for Newport Town Football Club. – (**copy of the brief submitted at the February meeting re-circulated to Cllrs**)

- 6) **Previous Minutes** - To confirm the minutes of the meeting held on 12th February 2020 - copy – **attached.**

7) ANNOUNCEMENTS

- a. To receive any announcements. A copy of the Mayor's engagements for February, **to be tabled.**
- b. To note correspondence from Arriva regarding the 519-bus route (*Shrewsbury to Newport*) which MP Mark Pritchard has copied to the Town Council, expressing his disappointment by the response but hopefully we can continue to work together to achieve a good outcome for residents.

FINANCE

8) **Finance Report** – To consider and ratify the Finance Report for February 2020 and approve the payments therein:

- a) To **retrospectively** approve the list of **cheques** raised since the last meeting.
- b) To note a summary of **direct debits** for January.
- c) To note a copy of the **bank reconciliation**.
- d) To note a copy of the **balance sheet**.
- e) To note a **list of receipts** from the cash book.
- f) To note a **list of payments** from the cash book.
- g) To note the manually produced finance statement reconciliation
- h) Hard copy of the most recent I & E report as at 5th March will be tabled and available for scrutiny.

9) **Cheque Signing** - To consider a list of cheque payments for approval (at meeting) and nominate 2 councillors to sign them– copy **to be tabled**.

10) Bank Reconciliation

- a) To confirm that the balances presented in the December 2020 finance statement have been reconciled against the bank statements and the salary payments verified by a councillor prior to the meeting
- b) To nominate a councillor to undertake a reconciliation of the February finance statement and salary payments.

GRANT FUNDING

11) **Grants General & Special** to consider the following Grant Funding requests from organisations and societies, the Town Mayor and Clerk has assessed each application and a report, and recommendations and associated correspondence from applicants will be provide to Cllrs prior to the meeting: -

- a. **VE- Day Grant Funding** requests received from:
 - Royal British Legion
 - 2nd Church Aston Scout Group

- b. **Food Share Project** seeking a seed funding grant for the project within the T&W area, including Newport. This is a climate change waste project currently operation in Shropshire under the umbrella organisation Connect Aid CiC.
- c. **Gnosall & Newport Lions** seeking help toward the cost of providing a free Prostate Testing event held in Newport.
- d. **Telford & Wrekin Mining Memorial “The Granville Boys” are working to secure a miners’ memorial in Telford Town park which will represent the men women & children of the Coalbrookdale minefields.**

12) **Annual Town Meeting** – To note a draft agenda and poster for the Annual Town Meeting scheduled for Monday 6th at Cosy Hall and consider a report and make recommendation on the Special Recognition Award – copies **attached**.

13) **COMMUNITY SAFETY**

Local Policing – ICM Meetings – To receive any updates and to note an ICM action plan dated Wednesday 26th February 2020 – copy **attached**.

14) **TOWN PLANNING & ECONOMIC DEVELOPMENT**

a. **Planning Applications** To consider a list of planning Applications received to date and provide an indication for delegation to the Committee Chairman and Clerk as to any matters requiring further comments or discussion – **copy attached** Members will be updated of any applications received following the issue of this agenda.

b. **Planning Permissions Granted** - To note any correspondence from Telford & Wrekin Council regarding the granting or refusal of planning applications previously notified to NTC, **copy attached**

15) **OUTSIDE BODIES** (*Where the Town Council has official representation*).

- a) To note Minutes and Reports (previously distributed) from outside bodies where the NTC has official representation: - copy to be tabled.

EXCLUSION OF PRESS AND PUBLIC

16) To consider a resolution “*that in view of the special nature of the business about to be conducted, that is in regard to(if required - selection of the special recognition award), it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw*”.

Distribution to:

Action: All Newport Town Councillors

For Information to: Newport Library, Newport Advertiser, Town Council Web site, Town Council Notice Boards