



# NEWPORT (Shropshire) TOWN COUNCIL

The Guildhall, High St, Newport, Shropshire, TF10 7AR  
Tel: 01952 814338

SFA/2019/TC

5<sup>th</sup> September 2019

Dear Sir/Madam

I hereby give you notice that a **MEETING** of the **TOWN COUNCIL** will be held at **7.00 p.m.** on **WEDNESDAY 11<sup>th</sup> September 2019** at **The Guildhall, High Street, Newport.**

Your attendance is requested.

Yours faithfully

Sheila Atkinson  
Town Clerk

## A G E N D A

- 1) To receive apologies for absence.
- 2) To receive any declarations of interest.

### 3) PUBLIC SESSION

To vote to suspend the meeting for up to 15 minutes to permit members of the public to make representations, answer questions and give evidence in respect of any item of business included on the agenda. *Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 5 minutes. Standing orders 2 d, e, f & g refers.*

### 4) PREVIOUS MINUTES

To confirm the minutes of the meeting held on 7<sup>th</sup> August - **previously distributed.**

### 5) To receive any ANNOUNCEMENTS

- i) A copy of the Mayor's engagements for August will be tabled.
- ii) The SALC Annual General Meeting and 70<sup>th</sup> Celebration, will be held on Friday 15 November 2019, at The Lord Hill Hotel, Shrewsbury. Correspondence has been received from the Chairman of SALC requesting willing to loan memorabilia from the Parishes', to mark the occasion and contributing to a visual display at the event. copy **attached.**

- iii) To receive correspondence from Pageant Master Bruno Peek, outlining plans for the commemoration of VE Day 75<sup>th</sup> Anniversary copy **attached**.

## 6) FINANCE

- a. **Finance Report** – To consider and ratify the Finance Report for August 2019 and approve the payments therein:
- i. To retrospectively approve the **list of cheques out of meeting** raised since the last meeting (£42,776.08)
  - ii. To note a summary of **direct debits** for August.
  - iii. To note a copy of the **bank reconciliation**.
  - iv. To note a copy of the **balance sheet**.
  - v. To note a **list of receipts** from the cash book.
  - vi. To note a **list of payments** from the cash book.
- b. **Cheque List Approval** - To consider a list of cheque payments for approval (*at meeting*) and nominate 2 councillors to sign them– copy **to be tabled**
- c. **Bank Reconciliation** - To confirm that the balances presented in the July 2019 finance statement have been reconciled against the bank statements and the salary payments verified by a councillor prior to the meeting, and to identify a councillor to undertake the reconciliation for August 2019 to include the validation of salary payments.

## 7) GRANT FUNDING - to consider the following Grant Funding requests from organisations and societies:

- a. **Cruse Bereavement Shropshire, Telford & Wrekin** to expand services to the members of our community as the need arises. typically, a client will require six sessions and on average costs of £180 for room hire and travelling expenses. Request to sponsor 5 clients for a year from precept budget – **correspondence attached**.
- b. **Sustainable Newport** as part of Plastic Free Newport accreditation a request for seed funding to purchase 800 re-usable plastic pint glasses to offer for a deposit, to pubs and possibly other town events such as the Food Frenzy and the Carnival. 800 x polycarbonate branded 1pt glasses @ 95p = £760 Inc. VAT & delivery – **application form attached**.
- c. **Newport Hockey Club** the club was established in 2016 and is looking for funding for the upcoming season which will be toward new equipment, Kit(s), match fees and associated costs and to expand and establish a 2<sup>nd</sup> team request of £800.00 – **application form attached**.

## LEISURE & ENVIRONMENTAL SERVICES

- 8) **Review of Cemetery Rules** – To consider the eligibility of concession fees, with particular regard to the protocol for charging standard fee to previous precept paying residents that have moved into residential care out of the Parish.

**9) NTC's Carbon Footprint** – To consider a proposal from Cllr Lloyd that this council, explore decreasing its Carbon Footprint in the following ways:

- Newport Town Council to discuss changing energy supplier to one that supplies only green energy (such as Bulb or Octopus energy)
- Newport Town Council explores the possibility of acquiring solar panels to be fitted at the rear of the Guildhall in order to reduce electricity consumption subject to permissions being granted.

## **10) TOWN PLANNING & ECONOMIC DEVELOPMENT**

**a) Planning Applications** To consider a list of planning Applications received to date and provide an indication for delegation to the Committee Chairman and Clerk as to any matters requiring further comments or discussion – **copy attached**, Members will be updated of any applications received following the issue of this agenda.

**b) Planning Permissions Granted** - To note any correspondence from Telford & Wrekin Council regarding the granting or refusal of planning applications previously notified to NTC, **to be tabled**.

## **11) COMMUNITY SAFETY**

**a.** To receive notes from an ICM meeting held on 20<sup>th</sup> August – copy **attached**. Member are reminded that the Newport Safer Neighbourhood Team has a regularly updated twitter page that provides information and updates that can be viewed at:- <https://twitter.com/NewportCops>

**b.** To receive notice that Telford & Wrekin Council will undertake Civil Parking Enforcement (CPE) within the Borough from 13<sup>th</sup> January 2020.

## **12) OUTSIDE BODIES** (*Where the Town Council has official representation*).

**a)** To note previous distributed Minutes and Reports from outside bodies where the NTC has official representation, if any received following the issue of this agenda.

**b) NALC - May 2019 Election Survey** to receive information regarding research on the experience of councillors and councils following the elections in May. Members are being encouraged complete an online survey by 29<sup>th</sup> September.

---

Distribution via e-mail to:

**All Town Councillors:**

*(Bailey, Fowler, Garvey, Good, Harper, Janke, Nelson, Perry, Scott, Syrda)*

**Hard copy:**

Town Council website & notice boards

Newport Library