



NEWPORT (Shropshire) TOWN COUNCIL

The Guildhall, High St, Newport, Shropshire, TF10 7AR

Tel: 01952 814338

Ref /2018/TC/ Oct

4th October 2018

Dear Sir/Madam

I hereby give you notice that a **MEETING** of the **TOWN COUNCIL** will be held at **7.00 p.m.** on **WEDNESDAY 10th October 2018** at **The Guildhall, High Street, Newport.**

Your attendance is requested.

Yours faithfully

Interim Deputy Clerk

AGENDA

1. To receive apologies for absence.
2. To receive any declarations of interest.
3. **PUBLIC SESSION**

To vote to suspend the meeting for up to 15 minutes to permit members of the public to make representations, answer questions and give evidence in respect of any item of business included on the agenda.

(Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 5 minutes. Standing order 3 d. e. g. refers).

4. **PREVIOUS MINUTES**

To confirm the minutes of the meeting held on 12th September - copy **attached**.

5. **ANNOUNCEMENTS**

- a. To receive any announcements. A copy of the Mayor's engagements for September will be **tabled**.
 - b. To note correspondence regarding the Telford & Wrekin owned Street Lights are to be upgraded to LED, work is anticipated to start W/C 10th October. correspondences **attached**.
6. **ANNUAL RETURN** – To note receipt of the Annual Return following sign off by the external auditor (Little John) page 6 refers – copy **attached**

7. **FINANCE**

a. Finance Report – September 2018

To consider and ratify the Finance Report for September 2018 and approve the payments therein:

- i. To retrospectively approve the list of cheques raised in September.
- ii. To note a summary of direct debits for September.
- iii. To note a copy of the bank reconciliation.
- iv. To note a copy of the balance sheet.
- v. To note a list of receipts from the cash book.
- vi. To note a list of payments from the cash book.

b. Approval of in-Month Payments - To consider a list of cheque payments for approval (at meeting) and nominate 2 councillors to sign them– **copy to be tabled**

c. Bank Reconciliation

- ii) To confirm that the balances presented in the July and August 2018 finance statements have been reconciled against the bank statements and that the salary payments verified by a councillor prior to the meeting.
- iii) To nominate a councillor to undertake a reconciliation of the September finance statement and salary payments

d. Half Yearly Budget Review - To receive a report from the finance officer, **copy attached**, including an explanation of any significant variances.

e. Budget 2019-20 –copy of FY 2018/2019 budget, **attached** for reference

Members will be asked to make comment, identify provide guidance, on priorities and consider individual line entries and levels of fees, Councillors are asked to consider levels of taxation that the R&F committee should focus on at its next meeting (21st November).

8. Newport Regeneration Partnership - Funding Request

Following the withdrawal of the 519-bus service by Arriva on a Saturday, TW Bus User Group has established there is a need for the 519 to be re-instated on a Saturday.

Members are asked to consider a contribution request from the Newport Regeneration Partnership for £2,000 to reinstate the service. Information **attached**.

9. Grant Funding

a. **Ad-Hoc In-Year Seed and Crisis Grant Funding** - To consider a grant application from the Chinese New Year 2019.

b. **Grant Funding Request** – To consider a grant application from the Newport Cottage Care to purchase waiting room chairs.

10. COMMUNITY SAFETY

Minutes - To note the minutes of a meeting held on Wednesday 19th September, and consider any recommendations – copy **attached**.

11. PLANNING & ECONOMIC DEVELOPMENT –

- a. **Neighbourhood Development Plan** – to note the formal notification that Newport Neighbourhood has been “made” (adopted) by Telford & Wrekin.
- b. **Newport Town Boundary** – To receive any update.

12. OUTSIDE BODIES

- a. **Newport Cottage Care** - To note receipt of the Minutes of a Cottage Care Centre Trust meeting held on 10th September – copy **attached**.
- b. **Newport Regeneration Partnership** - To note the Minutes of a Newport Regeneration Partnership meeting held 18th September – copy **attached**.
- c. **Cosy Hall** - To note receipt of the Minutes of a Cosy Hall Committee meeting held on 27th September – copy **attached**.

13. EXCLUSION OF PRESS AND PUBLIC

To consider a resolution that **‘in view of the special nature of the business about to be conducted, (that is staffing matters) it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw**

Distribution to:

All Newport Town Councillors, Newport Library, Newport Advertiser, Town Council Web site, Town Council Notice Boards.