



# NEWPORT (Shropshire) TOWN COUNCIL

The Guildhall, High St, Newport, Shropshire, TF10 7AR

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LJ/2018/L&ES

12<sup>th</sup> July 2018

Dear Sir / Madam

I hereby give you notice that there will be a meeting of the **LEISURE & ENVIRONMENTAL SERVICES COMMITTEE commencing at 7 p.m. on Wednesday 18<sup>th</sup> July 2018** at The Guildhall, High Street, Newport.

Your attendance is requested.

Yours faithfully

Lee Jakeman  
Town Clerk

## A G E N D A

1. To elect a chairman to serve for the municipal year 2018/19.
2. To elect a deputy chairman for the municipal year 2018/19.
3. To note the committee terms of reference, approved by the Full Town Council on 2<sup>nd</sup> May 2018 **copy attached**.
4. To consider and elect candidates for co-option on to the committee. Mrs Tracey Dyas (Allotment Society Secretary) and Mr Thomas (Allotment Holder) have submitted a request to the Council asking that they be co-opted on the L&ES Committee.

(Note: The following were co-opted members last year:

Mrs Stiles – (Chair Newport in Bloom)  
Mr Thomas – (allotment holder)  
Mr Cooper – (Tree Warden)  
Mr Elkes – (Newport History Society)

5. To receive any apologies for absence.
6. To receive any declarations of interest.
7. To vote to suspend the meeting for up to 15 minutes to take public questions on matters that form part of the agenda.
8. To approve the minutes of a meeting held on Wednesday 18<sup>th</sup> April 2018 **copy attached**.

9. **Finance** - To receive a copy of the latest L&ES income expenditure report **copy attached.**
10. **Newport in Bloom** - To note a report from Newport in Bloom Committee
11. **Allotments**
  - i. To note a report from the allotment officer on the allotments, **copy attached.**
  - ii. To note a report from the Allotment Society, **copy attached.**
12. **Cemetery & Amenities Officer Reports** - To note the following reports and recommendations, **(attached):**
  - i) Cemetery – 1 recommendation
  - ii) St Nicholas Churchyard
  - iii) Amenity Areas
13. **Christmas Lights** – To receive a report for the Christmas light switch on event **copy attached.**
14. **Christmas Light Contract** - To receive a report on the costings and proposed layout for the Christmas Light Contract 2018 **copy attached.**

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**Distribution to:**

**Leisure & Environmental Services Committee Members**

**CLLrs: Nigel Borrett, Tony Forrester, Lyn Fowler, Thomas Janke and Tim Nelson.**

**Ex-officio Members: Mayor and Deputy Mayor**

**Applicants for co-option: Tracey Dyas and Glyn Thomas**

Other Councillors - for information

**For information to:**

The Newport Advertiser