



# NEWPORT (Shropshire) TOWN COUNCIL

The Guildhall, High St, Newport, Shropshire, TF10 7AR

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LT/2020/L&ES

15<sup>th</sup> September 2020

Dear Sir / Madam

I hereby give you notice that there will be a virtual meeting of the **LEISURE & ENVIRONMENTAL SERVICES COMMITTEE** commencing at 7 p.m. on **Thursday 24<sup>th</sup> September 2020** via Microsoft Teams.

Your attendance is requested.

**Clerks Note:** *Town Councils' are now temporarily, able to hold remote meetings due to the current pandemic Covid-19 health crisis, therefore during the current period and in line with government health guidelines, this committee meeting will be held via Teams. Attachments and links will follow.*

Members of the public wishing to participate should contact the Town Clerk providing their details and e-mail address. ✉ [town.clerk@newportshropshire-tc.gov.uk](mailto:town.clerk@newportshropshire-tc.gov.uk)

Yours faithfully

Louise Tunks  
Deputy Town Clerk

## A G E N D A

1. To receive any apologies for absence.
2. To receive any declarations of interest.
3. To vote to suspend the meeting for up to 15 minutes to take public questions on matters that form part of the agenda. *Any member of the public wishing to participate is requested to submit the questions or issues prior to the meeting.*
4. To approve the minutes of a meeting held on Wednesday 22<sup>nd</sup> January 2020 **copy attached**
5. **Finance** - To receive a copy of the latest L&ES income expenditure report **copy attached.**
6. **Newport in Bloom** - To receive an update from Newport in Bloom Committee
7. **Allotments** - To note a report from the allotment officer, **copy attached.**
8. **Cemetery & Amenities Officer Reports** - To note the following reports and recommendations, **attached.**
  - I. Cemetery
  - II. Amenity Areas & St Nicholas Churchyard

9. **Christmas Lights** – To finalise precise details for the light switch on and children's competition.

10. **Canal** – To note a report from the Canal Trust **copy to follow**.

11. **Budget Recommendations 2021-22** - *Members are asked to submit budget recommendations to the Chairman and the Deputy Clerk prior to the meeting.*

a. **Expenditure** - Members will be asked to identify priorities for the L&ES committee that are likely to have an impact on budgetary recommendations for the financial year 2021/22.

b. **Income**

I. To consider a report and proposed 2021 fees for Cemetery, **attached**.

II. To consider a report and proposed 2021 fees for the Allotments, **attached**.

1. **Exclusion of Press and Public** - To consider a resolution "that in view of the special nature of the business about to be conducted, (that is contracts) it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw".

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**Distribution to:**

**Leisure & Environmental Services Committee Members**

**Cllrs: Lyn Fowler, Tom King, Alan Lloyd and Tim Nelson.**

**Ex-officio Members: Mayor and Deputy Mayor**

Other Councillors - for information

**For information to:**

The Newport Advertiser