



NEWPORT (Shropshire) TOWN COUNCIL

DRAFT UNTIL SIGNED AT SUBSEQUENT MEETING

MINUTES OF A MEETING RESOURCE & FINANCE COMMITTEE

held on
Wednesday 19th February 2020
at
The Guildhall, High Street, Newport

PRESENT: Resource & Finance Committee

Cllrs Ian Perry (Chairman)
Lyn Fowler
Bill Harper
Tim Nelson
Alan Lloyd

IN ATTENDANCE: Louise Tunks – RFO
Sheila Atkinson – Town Clerk

**R&F/
38/19-20** **APOLOGIES FOR ABSENCE - Nil**

**R&F/
39/19-20** **DECLARATIONS OF INTEREST - Nil**

**R&F/
40/19-20** **MINUTES**

Members **RESOLVED** that the minutes of the meeting held on 20th November 2020 to be a true record and that they be duly signed by the Chairman.

**R&F/
41/19-20** **PUBLIC SESSION**

There being no members of the public present wishing to ask questions the meeting continued.

**R&F
42/19-20** **TOWN COUNCIL FINANCES**

Members received a copy of the latest Income & Expenditure report

Members **RESOLVED** to carry forward the underspend on N/L 4098 Parish Plan to FY 2020/2021 as a contingency towards updating the NDP.

**R&F/
43/19-20** **TOWN COUNCIL INVESTMENT - CCLA**

Members received the quarterly statement and the performance reviewed of the CCLA Property Investment Fund for the period to January 2020 and were satisfied that the fund was performing adequately and in line with expectations.
(The Town Council has £100k invested in a property fund, and receives dividend payments on a quarterly basis).

R&F/
44/19-20

ADDITIONAL AGENDA ITEM - SHROPSHIRE COUNTY PENSION FUND

Members received and considered the 2019 Actuarial Valuation figures for the LGPS and their contribution as employers. This is a formal document required by the LGPS Regulations which must be updated at least every three years at the conclusion of the Actuarial Valuation to monitor the assets against the current value of the current liability of the pension benefits earned to date. Members noted the rates and adjustment figures for contributions commencing 2020/21 up to 2022/23 and **RESOLVED and authorised agreement to the proposed contribution rate and the annual lump sum deficit amount payable (£300.00) over the next three years.**

R&F/
45/19-20

EXCLUSION OF PRESS AND PUBLIC

Members **RESOLVED that in view of the special nature of the business about to be conducted, that is (Staffing & Employment matters) it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw”.**

CONFIDENTIAL SESSION

(Clerk’s Note: elements of the discussion and any contractual details are confidential however the nature of decisions made are for public record.)

R&F/
46/19-20

STAFFING STRUCTURE, VACANCIES and SALARY EVALUATION

Members considered a proposed staffing structure and an aspiration to re-place the current vacancies.

Members were apprised of an in-house assessment of salaries for the Clerk & RFO.

Following some discussion and debate, the Clerk & RFO were asked to leave the meeting to allow Members to consider the suggestions and revaluation of their salary.

Note: Minute content supplied by Chairman of the R&F Cmt:-

Members agreed to talk to the Clerk and make it clear to her that the Council wish to work roughly within the proposed salary budget for 2020/21 of £159,451 leaving to her discretion how this will be achieved in terms of resource, and that an independent evaluation review by SALC will be undertaken on the Clerk’s & Deputy Clerk/RFO’s roles and pay scale.

Signed

Dated.....