



NEWPORT (Shropshire) TOWN COUNCIL

The Guildhall, High St, Newport, Shropshire, TF10 7AR

Tel: 01952 814338

Ref /2020/TC

6th February 2020

Dear Sir/Madam

I hereby give you notice that a **MEETING** of the **TOWN COUNCIL** will be held at **7.00 p.m.** on **WEDNESDAY 12th February 2020** at **The Guildhall, High Street, Newport.**

Your attendance is requested.

Yours faithfully

Louise Tunks
Deputy Town Clerk

A G E N D A

- 1) To receive apologies for absence.
- 2) To receive any declarations of interest.

PUBLIC SESSION

- 3) To vote to suspend the meeting for up to 15 minutes to permit members of the public to make representations in respect of any item of business included on the agenda.

(Note: each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 5 minutes. Standing order 3 d. e. g. refers).

- 4) **Previous Minutes** - To confirm the minutes of the meeting held on 8th January 2020 - **copy attached.**

5) ANNOUNCEMENTS

- a. To receive any announcements. A copy of the Mayor's engagements for January, **copy attached**
- b. Newport Regeneration Partnership – To note the NRP press release on new appointments and that they have updated their constitution, **copy attached.**
- c. To note Telford & Wrekin Health Watch Public meeting on Monday 16th March 2020 **copy attached.**

- 6) **ROYAL NAVY CLUB** - To discuss the Royal Navy Club request for NTC to support them with their lease, repair and owner issues. Cllr King/Fowler to appraise the meeting with Navy club committee, **correspondence attached.**

FINANCE

- 7) **Finance Report** – To consider and ratify the Finance Report for January 2020 and approve the payments therein:

- a) To **retrospectively** approve the list of **cheques** raised since the last meeting.
- b) To note a summary of **direct debits** for January.
- c) To note a copy of the **bank reconciliation.**
- d) To note a copy of the **balance sheet.**
- e) To note a **list of receipts** from the cash book.
- f) To note a **list of payments** from the cash book.
- g) To note I & E report as at 4th February 2020.

- 8) **Cheque Signing** - To consider a list of cheque payments for approval (at meeting) and nominate 2 councillors to sign them– copy **to be tabled.**

9) Bank Reconciliation

- a) To confirm that the balances presented in the December 2020 finance statement have been reconciled against the bank statements and the salary payments verified by a councillor prior to the meeting
- b) To nominate a councillor to undertake a reconciliation of the January finance statement and salary payments.

10) VE DAY CELEBRATIONS 8-10TH MAY 2020

- a) To receive a verbal update from Cllr Scott with reference to VE DAY Celebrations 8-10th May 2020 following a meeting held on Monday 3rd February at St. Nicholas church with various organisations in the town
- b) Telford & Wrekin Council is reviewing the condition of existing War Memorials across the Borough. Members are asked to consider and confirm if NTC have any plans to carry out improvements to existing War Memorials before VE day.
- c) Grant Funding - To consider a draft grant application for VE grant allocation of £2k

11) LEISURE & ENVIRONMENTAL SERVICES

- a) **Minutes of a Meeting** - To note the minutes of a meeting held on Wednesday 22nd January **copy attached.**
- b) **Christmas Lights Switch-on Minute L&ES/54/19-20 refers;**
Members of the L&ES Committee received a report on Christmas light Switch on event

held on 29th November 2019, Members considered debrief on what worked well and what could be improved on Members **RESOLVED to;**

- i. **Defer the discussion of the fair being held to the next Town Council meeting in February**
- ii. **Defer the discussion of the Guildhall event guest list to the next Town Council meeting in February**

c) **Canal Lock** - To note a report (**attached**) and receive a verbal update from Cllr Nelson on activity and aspiration for the Town Lock/bridge area

12) **Annual Town Meeting** – To consider setting a date for the Annual Town Meeting availability is currently as follows;

- **Parish Rooms - Friday evenings**
- **Cosy Hall - Monday 2, 9, 23, 30 March**

13) **Town Council Meeting Dates** – To consider a draft proposal (**enclosed**) of meeting dates for the forthcoming municipal year. Members will be asked to provide comment regarding the number of meetings, the frequency and the need for the current standing committees to continue in their current format.

14) **COMMUNITY SAFETY**

- a) **Local Policing – ICM Meetings** – To receive any updates and to note an ICM action plan dated Wednesday 22nd January 2020
- b) To note a report **attached**, from TWC Neighbourhood enforcements officers team leader.

15) **SPORTS PITCH PROPOSAL** – To discuss and consider correspondence (attached) from TWC to;

- I. Work with Newport Town Football Club to secure ongoing maintenance funding by way of financially assisting the club with the costs of maintenance and to perhaps support them in any funding opportunities via grant aid / FA grants. The standard cost of maintenance of a sports pitch is approximately £6.5k per year, but this may be offset through income from use of the pitch and potentially some maintenance being carried out by volunteers.
- II. To consider NTC investing only in facilities which NTC have an interest, TWC are willing to work with NTC to investigate the potential for a long term lease (peppercorn) or even land transfer.

16) OUTSIDE BODIES (*Where the Town Council has official representation*).

- a) To note Minutes and Reports (previously distributed) from outside bodies where the NTC has official representation: -

Outside Body	Date Distributed
Wrekin Area Committee - WAC	23.01.2020
Newport Cottage Care Centre – NCCC	23.01.2020
NCCC Trust	23.01.2020
Newport Regeneration Partnership - NRP	27.01.2020
Wrekin Area Committee	27.01.2020
Cosy Hall Committee	04.02.2020
Newport Regeneration Partnership	05.02.2020

EXCLUSION OF PRESS AND PUBLIC

17) To consider a resolution “*that in view of the special nature of the business about to be conducted, that is in regard to a tenancy arrangement and Newport Youth Café Project trusteeship, it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw*”.

Distribution to:

Action: All Newport Town Councillors

For Information to: Newport Library, Newport Advertiser, Town Council Web site, Town Council Notice Boards