



# NEWPORT (Shropshire) TOWN COUNCIL

*DRAFT UNTIL SIGNED AT SUBSEQUENT MEETING*

**MINUTES OF A MEETING**  
Community Safety Committee  
**held on**  
**Wednesday 18<sup>th</sup> December 2019**  
**at**  
**The Guildhall, High Street, Newport**

**PRESENT:** Cllrs: Cllr Janke - Chairman  
Nelson  
King  
Fowler  
Garvey

**IN ATTENDANCE:** Sheila Atkinson – Town Clerk

**CSC/25/19-20 APOLOGIES FOR ABSENCE were received from: -**

Cllr Scott – Borough Council meeting

**CSC/26/19-20 DECLARATIONS OF INTEREST – There were no declarations of interest.**

**CSC/27/19-20 MINUTES**

The minutes of the meeting held on 18<sup>th</sup> September were accepted as a true record and signed by the Chairman.

**CSC/28/19-20 PUBLIC SESSION** There being no members of the public wishing to make comment or raise questions the meeting continued.

**CSC/29/19-20 Parking Strategy Working Group**

**a.** Members acknowledged notes from previous working group meetings and the Town Council's recommendation at the November meeting TC/135/19-20 to continue with the embryonic stages of working with Haberdasher Adams to explore the options available, create a service level agreement and provide evidence to support the long-term benefits to the town.

**b.** Members had met with Mr Hickey and Mrs Joy Tomkinson prior to the meeting to further explore and gather more of an understanding of the aspiration and ascertain some terms of how a service level would be envisaged. Cllr Janke provided draft notes, and discussion around most of the suggestions were debated.

Members, delegated Cllrs Janke and Nelson to continue the dialogue with the school, to discuss options of an affordable lease hold, or possible purchase of the ground. Options of a re-location of the proposed site were also considered. There is a piece of land adjacent to the New Street Car Park, which may provide an alternative to increase the car parking capacity for long term public parking.

Consideration was also given to the cost associated with construction works, and Cllr Garvey will provide some "indicative costs" for construction of parking surfaces.

**CSC/30/19-20 Large Tractors and HGV movement on the High Street**

Cllr Fowler apprised the meeting of her concerns on the number and size of large tractors and trailers using the High Street and concerns regarding weight limits on Forton Road. Complaints have been received by residents as to the detrimental impact these vehicles are causing to the highway and their properties. Members debated as to how the problems can be resolved, concluding that the issue need to be addressed, in the first instance the replacement of the sign for “No HGV’s” on Forton Road, and further investigation to encourage the use of the by-pass by large vehicle to deter the existing short cut via the High Street. Cllr Janke and Nelson as Borough councillors will take up the issues with the High Authority Telford & Wrekin.

**CSC/31/19-20 Town Centre Traffic Management**

Members received a copy of correspondence from Telford & Wrekin as an update on the delivery of parts of the town centre traffic management and highway improvements package currently being undertaken with particular regard to Gateways signage and Speed Indicator Devices: -

The Gateway sign delivery has been delayed and our contractor has informed me it is likely to be next week before they arrive. Once they have arrived, they will be installed as soon as possible. I will provide installation dates as soon as I have them.

- I think this has already been discussed, but regarding Chetwynd Road, this may be installed slightly later as we can install this at the same time as we install a large traffic calming scheme in the area. This will help minimise traffic disruption by utilising one set of traffic management. At this time, I do not have confirmed dates for this scheme however I will provide them as soon as possible.
- With regards to the Wellington Road sign, I have been made aware of recent boundary issues with Church Aston Parish and Newport Town Council. As such, I have requested Church Aston Parish Council review the proposed locations prior to installation to prevent any issues occurring following this installation. I have yet to receive a response from the Parish and I will follow up with it and hope to receive a response when I return from Annual Leave next week. Hopefully the proposed location is acceptable and we can install this sign at the same time as the other signs. If this is not the case, I will continue to liaise with both yourselves and Church Aston to find a suitable location.

- Gateway SIDs are likely to be installed in early 2020 due to contractor availability.
  - o Following site visits with our contractor, I would like to propose the following amendments to the original locations proposed by Sophie.
    - Stafford Road, Station Road and Forton Road SIDs to be installed on the lighting columns. This will help reduce street furniture clutter by removing the need for an additional sign post. The lighting columns have been structurally tested and are fine to support the SID.
    - Edgmond Road to be mains connected at the last lighting column of the new estate (Stone Bridge) due to our SID supplier not yet producing Solar options.
    - Wellington Road SID to be installed at the current 30mph / 40mph speed limit change. This is due to the 30mph speed limit being extended past Moorfield Lane.
  - o The proposed locations are on the attached document. Should you feel these need adjusting, I will be happy to go to site and discuss this with yourselves.

Again, I apologise for the delay in delivering these schemes for you but I will ensure they are installed as soon as the material delivery has arrived and we have contractor availability.

**CSC/32/19-20 NALC Legal Update**

Members acknowledged receipt of an extract and guidance notes from NALC’s 7th Legal Update issued in November 2019, on the specific powers regarding vehicular activated speed signs. **Attached at Appendix ‘A’**  
 Members instructed the Clerk to refer to and confirm that correct procedure was followed for the authority which the 2 SID’s existing where initiated.

**CSC/33/19-20 Town Council Services**

Members noted that there are currently no issues to report regarding the state of services under the remit of this committee: -

- **Footway Lighting**
- **Public Toilets**
- **Speed Indicator Devices (SID’s)**
- **Smart Water** – Members noted correspondence from West Mercia Police regarding change of signage for SmartWater, and suggested the Town Council ask for 10 new signs.

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Signed.....

Dated.....