



NEWPORT (Shropshire) TOWN COUNCIL

The Guildhall, High St, Newport, Shropshire, TF10 7AR

Tel: 01952 814338 ✉ enquiries@newportsaloptowncouncil.co.uk

LT/2019/L&ES

17 October 2019

Dear Sir / Madam

I hereby give you notice that there will be a meeting of the **LEISURE & ENVIRONMENTAL SERVICES COMMITTEE commencing at 7 p.m. on Wednesday 23rd October 2019** at The Guildhall, High Street, Newport.

Your attendance is requested.

Yours faithfully

Original signed

Louise Tunks
Deputy Town Clerk

A G E N D A

1. To receive any apologies for absence.
2. To receive any declarations of interest.
3. To consider electing Mr Eddie Loewendahl, Churchwarden, St. Nicholas Church for co-option on to the committee. Mr Loewendahl has submitted a request to the Council asking that he be co-opted on the L&ES Committee.
4. To vote to suspend the meeting for up to 15 minutes to take public questions on matters that form part of the agenda
5. To welcome Mr Mark Latham (Telford & Wrekin Council ecology officer) to give members an update on ecology management in Telford & Wrekin and improvement works to the Sites of special scientific interest (SSSI) in Newport.
6. To welcome Mr Mark Latham (Telford & Wrekin Council officer) to give members an update on The Big Green Vote and to discuss the distribution of the remaining funds. Members are asked to note that TWC, last year ran 'The Big Green Vote', where £52,000 of funding was allocated to Green Guarantee Sites across the borough. TWC have now completed the first phase of delivery that included allotments and formal parks. They are now moving into the second stage of delivery across a wide number of green spaces in the borough.
7. **Victoria Park Play Area Re Surfacing** - To Note that the depth of safer surfacing they suggested for Newport was 20mm and this specification has occasionally proved problematic in a few Telford sites with several cracking very quickly. Therefore, another specialist safer surfacing contractor was employed in Telford and they have chosen a 40mm depth of surfacing which has not had any issues. This increased specification has cost a little more than originally planned, however TWC will be able to source the difference from an adjacent S106. Unfortunately, the changeover from contractors has delayed the

programme of surfacing across the Borough and the works at Newport and expected to start until the 25th November at best (safer surfacing cannot be put down in rain so the timescale is likely to be affected by the weather at this time of year). It will however, be ready to use for the spring.

8. To approve the minutes of a meeting held on Wednesday 17th July 2019 **copy attached**
9. **Finance** - To receive a copy of the latest L&ES income expenditure report **copy attached**.
10. **VE Day 75th Anniversary** – Members are asked to consider a recommendation from the Town Council meeting held in September with regards to; Minute no TC/87/19-20 (C) *Members received correspondence from Pageant Master Bruno Peek, outlining plans for the commemoration of VE Day 75th Anniversary. It was agreed that the occasion should be supported in some way by the Town Council and that the correspondence be passed to the Leisure & Environmental Services Committee for consideration as how we would contribute.*
11. **Cemetery** – To consider a proposal from Persimmon Homes with regards to installing a 2m footpath on the Drainage Easement land, adjacent to the cemetery boundary, which they propose to transfer to the council on the housing development completion. TWC Drainage has no issue with the Proposed Footpath and the TWC Planning Officer is keen to have the Footpath to avoid the space being unusable and an area for fly tipping, antisocial behaviour etc. Members are asked to provide the Town Councils thoughts on the Proposed Footpath by Friday 25th October **plan attached**.
12. **Newport in Bloom** - To note a report from Newport in Bloom Committee
13. **Annual Floral Display Competition** - To consider a proposal from Cllr Fowler to facilitate an annual floral display competition, to be run for the best floral display for the Elderly assisted living Complexes e.g. Cornmell Lea, Hallcroft Gardens, Elkington Close, Adams Close. A proposed budget of £300 to cover prize's (£200 plants for following years display and engraved plaque).
14. **Allotments**
 - I. To note a report from the allotment officer, **copy attached**.
 - II. To note a report from the allotment Society, **copy attached**.
15. **Cemetery & Amenities Officer Reports** - To note the following reports and recommendations, **attached**.
 - I. Cemetery
 - II. St Nicholas Churchyard
 - III. Amenity Areas
16. **Christmas Lights** – To receive a reports for the Christmas light switch on event **copies attached**.
 - I. To consider and decide suggestions for Christmas tag competition judges
 - II. To receive updates on the stage performance **to be tabled**
 - III. To note a schedule for switch on event **to be tabled**

17. Christmas Light Contract - To note that the additional festoons have been approved by TWC for installation on TWC lamp posts at Lower Bar.

18. Canal – To receive any updates from Councillor Nelson, **report to follow**.

19. Gateway entrance signs – To note that the gate way signs are scheduled to be installed during November 2019

20. Budget Recommendations 2018/19

a. **Expenditure** - Members will be asked to identify priorities for the L&ES committee that are likely to have an impact on budgetary recommendations for the financial year 2020/21.

b. **Income**

I. To receive proposed 2020 fees for Cemetery, **attached**.

II. To receive proposed 2020 fees for the Allotments, **attached**.

Distribution to:

Leisure & Environmental Services Committee Members

Cllrs: Lyn Fowler, Tom King, Alan Lloyd and Tim Nelson.

Ex-officio Members: Mayor and Deputy Mayor

Applicants for co-option: Tracey Dyas, Martin Elkes, Jane Stiles

Other Councillors - for information

For information to:

The Newport Advertiser