



NEWPORT (Shropshire) TOWN COUNCIL

The Guildhall, High St, Newport, Shropshire, TF10 7AR

Tel: 01952 814338

LT/2019/TC

5th July 2019

Dear Sir/Madam

I hereby give you notice that a **MEETING** of the **TOWN COUNCIL** will be held at **7.00 p.m.** on **WEDNESDAY 10th July 2019** at **The Guildhall, High Street, Newport.**

Your attendance is requested.

Yours faithfully

Sheila Atkinson
Town Clerk

A G E N D A

- 1) To receive apologies for absence.
- 2) To receive any declarations of interest.
- 3) **PUBLIC SESSION**

To vote to suspend the meeting for up to 15 minutes to permit members of the public to make representations, answer questions and give evidence in respect of any item of business included on the agenda. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 5 minutes. Standing orders 2 d, e, f & g refers.

4) **PREVIOUS MINUTES**

To confirm the minutes of the meeting held on 12th June - **previously distributed.**

5) To receive any **ANNOUNCEMENTS**

- i) A copy of the Mayor's engagements for May will be tabled.
- ii) To note that the newly refurbished Market will be re-opening its doors on 2nd August

6) **FINANCE**

- a. **Finance Report** – To consider and ratify the Finance Report for June 2019 and approve the payments therein:
 - i. To retrospectively approve the **list of cheques out of meeting** raised since the last meeting (£8,531.43)
 - ii. To note a summary of **direct debits** for June.

- iii. To note a copy of the **bank reconciliation**.
 - iv. To note a copy of the **balance sheet**.
 - v. To note a **list of receipts** from the cash book.
 - vi. To note a **list of payments** from the cash book.
- b. Cheque List Approval** - To consider a list of cheque payments for approval (*at meeting*) and nominate 2 councillors to sign them– copy **to be tabled**
- c. Bank Reconciliation** - To confirm that the balances presented in the May 2019 finance statement have been reconciled against the bank statements and the salary payments verified by a councillor prior to the meeting, and to identify a Cllr to undertake the reconciliation for June 2019 to include the validation of salary payments.
- d. Grant Funding Newport and District History Society:**
To consider a grant request from the History Society toward a named project “**Mapping our Medieval 'new town' Burgage Plots & their Landscape**”
Detailed correspondence to Councillors’

7) TOWN PLANNING & ECONOMIC DEVELOPMENT

- a) Planning Applications** To consider a list of planning Applications received to date and provide an indication for delegation to the Committee Chairman and Clerk as to any matters requiring further comments or discussion – copy **attached**
- b) Planning Permissions Granted or Refusals** - To note any correspondence from Telford & Wrekin Council regarding the granting or refusal of planning applications previously notified to NTC, copy **to be tabled**.
- c)** To note that the Telford & Wrekin Pre-Planning seminar Scheduled for 10th July has been postponed until sometime in September. The LPA has received other information relating to Pre-Application Consultations therefore they are not in a position to engage with Parish & Town Councils about the process and procedure at this time. There is still availability at other Planning Seminar event, if members are interested in attending.

COMMUNITY SAFETY

8) To note the unsigned minutes of a meeting held on 19th June - to follow.

9) Committee membership – To consider a request from Cllr Peter Scott to become a member of the Community Safety Committee.

10) Highway Improvements Speed Indicator Devices & CCTV update – To receive updates on matters relating to various schemes, projects and the CCTV upgrade. Bullet point list **attached**.

OUTSIDE BODIES (*Where the Town Council has official representation*).

11) Newport Regeneration Partnership (NRP) - To note correspondence and commit to a letter of support for the bid by the NRP towards funding from the High Streets Heritage Action Zones initiative.

12) EXCLUSION OF PRESS AND PUBLIC

To consider a resolution that, **‘in view of the special nature of the business about to be conducted, (*that is; personal matters in regard to Cemetery Fees*) it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw.**

Distribution to:

All Newport Town Councillors:
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