



NEWPORT (Shropshire) TOWN COUNCIL

The Guildhall, High St, Newport, Shropshire, TF10 7AR

Tel: 01952 814338

LT/2019/TC

6th June 2019

Dear Sir/Madam

I hereby give you notice that a **MEETING** of the **TOWN COUNCIL** will be held at **7.00 p.m.** on **WEDNESDAY 12th June 2019** at **The Guildhall, High Street, Newport.**

Your attendance is requested.

Yours faithfully

Sheila Atkinson
Town Clerk

A G E N D A

- 1) To receive apologies for absence.
- 2) To receive any declarations of interest.
- 3) **PUBLIC SESSION**

To vote to suspend the meeting for up to 15 minutes to permit members of the public to make representations, answer questions and give evidence in respect of any item of business included on the agenda. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 5 minutes. Standing orders 2 d, e, f & g refers.

4) PREVIOUS MINUTES

To confirm the minutes of the meeting held on 15th May - copy **attached**

5) To receive any **ANNOUNCEMENTS**

- i) A copy of the Mayor's engagements for May will be tabled.
- ii) Notice is given of the forthcoming invite to SALC Annual General Meeting and 70th year Celebration to be held on Friday 15 November 2019, The Lord Hill Hotel, Shrewsbury.
- iii) West Mercia Police has been invited to deliver training to all Telford & Wrekin Borough, Town and Parish Councillors on how to spot the signs of exploitation, and give attendees the confidence to report any concerns. This part of a priority by Telford & Wrekin Safeguarding Children Board, and the West Mercia Police Team to support and protect vulnerable adults and young people from exploitation.

Members may wish to register to attend the training at various times and venues.

- Thursday 27 June, 09:30-12:45, Dawley Town Hall
- Friday 28 June, 12:30-15:45, Dawley Town Hall
- Tuesday 9 July, 1800-21:15, The Place (Oakengates Theatre)

6) FINANCE

a) Bank Reconciliation –

- To confirm that the balances presented in the April 2019 finance statement have been reconciled against the bank statements and the salary payments verified by a councillor prior to the meeting.
- To nominate a councillor to undertake a reconciliation of the May finance statement and salary payments.

b) Finance Reports

a) To consider and ratify the Finance Report for May 2019 and approve the payments therein - copy **attached**.

- To note a summary of direct debits for May
- To note a copy of the bank reconciliation.
- To note a copy of the balance sheet.
- To note a list of receipts from the cash book.
- To note a list of payments from the cash book.
- To retrospectively approve the list of cheques raised since the last meeting. £2,071.80.

c) **Cheque Signing** - To consider a list of cheque payments for approval (at meeting) and nominate 2 councillors to sign them – **to be tabled**.

d) **Grant Funding** – To consider a request from Telford & Wrekin Council for financial assistance to meet a shortfall to make repair and provide a permanent solution to an ongoing issue to the safer surfacing, which is provided to protect children from falls and to lessen the potential chances of closure of the facility - **report circulated to councillors**.

7) RESOURCES & FINANCE

a) **Minutes** - To note the unsigned minutes of a Resource & Finance Committee Meeting held on 22nd May, **copy attached**.

b) **Town Council Bank Account** - To note that Newport Town Council started the switch of bank accounts from Barclays to Lloyds on Monday 3rd June.

8) Defibrillators

a) To consider a request from Cllr Fowler that the balance of funds allocated in the budget be used to purchase another defibrillator for the Town. **Minute 239/18-19 refers**.

b) To consider the suitability of locating a defibrillator on the side wall of the Abbey Windows shop (Wellington Road corner).

This location would cover the southern end of the High Street and be a very visible and accessible. There are currently 11 Defibrillators locations shown on the NTC Website. Unfortunately ONLY 4 of these are in locations that have 24/7 access.

- 9) **Going Paperless** – To consider a request from Cllr Janke that the council should no longer providing hard copies of agendas, or associated paper work to for committee meetings on which councillors are not executive members. Keeping in mind that we have declared a climate emergency and this would go some way to reducing our own carbon footprint.

10) TOWN PLANNING & ECONOMIC DEVELOPMENT

- a) **Minutes** - To note the unsigned minutes of a planning & economic development committee meeting held on 29th May, copy **to be tabled**.
- b) **Planning Permissions/Withdrawn** – To note a list of planning application decisions received **to be tabled**.

11) COMMUNITY SAFETY

- a) **Newport Highway improvements consultation results** – To note and confirm the consultation results, previously circulated Cllr Scott to brief.
- b) **Annual Survey of Town & Parish Councils** - To consider a letter from the Police and Crime Commissioner for West Mercia regarding participation in the Town and Parish Council Survey for 2019, and formulating a corporate response to the survey – letter **attached**.
- c) **519 Bus from Shrewsbury to Newport** – to receive correspondence regarding a new campaign which aims to increase passenger use of the 519 Bus service which passes through Newport – **correspondence attached**.

12) OUTSIDE BODIES (*Where the Town Council has official representation*).

- a) To note previous distributed Minutes and Reports from outside bodies where the NTC has official representation:

| Outside Body Report | Date distributed |
|----------------------------|-------------------------|
| SALC | 06/06/19 |
| Cosy Hall | 06/06/19 |

- b) **Newport Regeneration Partnership (NRP) – £44million (Government) fund for High Streets in Conservation Areas** – To consider a request that NTC, prior to the next meeting of the NRP, liaise with the relevant officer at TWC to ascertain what steps have been taken to prepare the “Expression of Interest” for Newport which needs to be submitted via the Local Authority by 12 July 2019.

The Newport Regeneration Partnership gave a presentation on 13 February 2019 and brought to the attention of members, details of the programme and funding opportunity which included the proposals to apply and use the opportunity to access funding to rejuvenating Central Square. NTC were broadly supportive of the proposal.

A TWC Cabinet meeting held on 14 March 2019 endorsed the proposal that the 'High Street in Conservation Areas Fund' (*Heritage High Street Fund*) was more closely aligned with the needs of Newport.

c) To receive any updates from the Youth Café Project (The Hub).

13) EXCLUSION OF PRESS AND PUBLIC

To consider a resolution that **'in view of the special nature of the business about to be conducted, (*that is; personal contractual matters in regard to Allotment, Cemetery, street lighting contract and lease*) it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw.**

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