



NEWPORT (Shropshire) TOWN COUNCIL

DRAFT UNTIL SIGNED AT SUBSEQUENT MEETING

MINUTES OF A MEETING
held on
Wednesday 10th April 2019
at
The Guildhall, High Street, Newport

PRESENT: Cllrs: Peter Scott- Town Mayor
Nigel Borrett
Eric Carter
Tony Forrester
Graham Foster
Lyn Fowler
Tim Nelson
Phil Norton
Ian Perry
Tom King

IN ATTENDANCE: Sheila Atkinson – Town Clerk
Louise Tunks – RFO / Deputy Town Clerk

ABSENT: Derick Eggerton – this meeting was the 6 consecutive meeting that Cllr Eggerton had not attended thereby an automatic disqualification.

247/18-19 Apologies for Absence:

Cllr Thomas Janke - Family Commitment

248/18-19 Declarations of Interest - Nil

249/18-19 Suspension of Meeting -

Members **RESOLVED to suspend the meeting to take comments from the Public.** The following are summaries of the matters raised by members of the public:

Name	Alan Lloyd
Subject	Town Council
Summary	Mr Alan Lloyd acknowledged the forthcoming elections and provided a testimonial thanking all the current members of the council for all their endeavours and successes during their term of office.

	Council members who also declared themselves as Newport residents (<i>Carter, Norton & Borrett</i>) expressed individually their backing of the achievements, the support and partnership working which have been undertaken and offered well wishes for those existing members who would be standing for office in the election. Words of caution were expressed by each as to the use of social media and the damage being caused by personal affronts.
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There being no other members of the public wishing to comment members **RESOLVED to resume the meeting.**

250/18-19 Announcements

- a. **Mayor’s Engagements** - Members noted the Town Mayor’s engagements for March 2019:

Saturday	16th	Whitchurch Spring Ball	Cllr Phil Norton as representative
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- b. **Combat Stress** – Members noted correspondence from Combat Stress in reply to their letter sent to the organisation following a meeting in December when Mr Gus Hales attended to discuss his personal protest outside the Audley Court centre.
- c. **Telford & Wrekin Council** - Members noted correspondence with regards to the new dog warden system that as from 1st April Hilbrae Kennels will be providing the service for stray dogs within Telford & Wrekin.
- d. **Borough Towns 5k run** - Members noted previously circulated information regarding a plan which is emerging between Telford & Wrekin and Telford Athletic Club who have funding to run a number of Borough Town 5k running events across the summer with the aim to attract new / beginners/ non elite runners from the Telford area to take part . The four Towns which have been identified are Newport, Oakengates, Wellington and Madeley.
- e. Members acknowledged receipt of a copy of the Scoping Study for a new history of Newport being produced by Victoria County History Shropshire, a project part funded by the town council.
- f. Members were appraised that the Severn Hospice had lost funding of £25,000 from the CCG resulting the loss of 2 beds.

251/18-19 Previous Minutes

Members **RESOLVED** to approve as a true record the minutes of the meeting held on 13th March 2019.

252/18-19 Finance Report

- a. Members **RESOLVED** to approve the March finance statement and the payments therein (summary below):-

Revenue Fund balance b'fwd (1 Mar)	298,916.70
Less: Payments chq No's (709474 to 709489)	15,414.38
Payments chq No's (709490 to 709510)	13,941.47
Direct Debits	12,671.72
Xfer to managed funds	-
Plus:	
Xfer from managed funds	-
Receipts	2,260.00
Revenue Balance c'fwd (31 Mar)	
Ear Marked Reserves balance b'fwd (31 Mar)	135,389.19
Receipts/expenditure	-
Ear Marked Reserves balance c'fwd (31 Mar)	<u>135,389.19</u>
Managed Funds balance b'fwd (1 Mar)	3,006.87
Payments	-
Receipts	-
Managed Funds balance c'fwd (31 Mar)	<u>3,006.87</u>
Total Balance In Hand (31 Mar)	<u>397,545.19</u>

b. Investments held as asset: CCLA Property Fund	<u>£50,000.00</u>
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- c. Members **RESOLVED** to authorise the list of cheques for payment numbered 709511 to 709524 (total £24,078.37) to be signed by **Cllr Forrester** and **Cllr Norton**. The cheques will form part of the revenue payments in the April financial statement, to be presented next month.
- d. **Bank Reconciliation**
The meeting was advised that Cllr Nelson had undertaken a satisfactory reconciliation of the bank and finance statements for February.
Cllr Norton volunteered to carry out at an independent bank and finance reconciliation (to include a validation of salary payments) for March, prior to the next meeting.
- e. **Quarterly Budget Review** – Members noted from the RFO, an Income & Expenditure report as at 31 March 2019, including an explanation of any significant variances.

253/18-19 VAT Evaluation - Members noted that an independent evaluation of the councils VAT procedures has been undertaken and that a formal report will be issued. Members will receive copy as and when available.

254/18019 Lloyds Banking Current Account – with the change of bank account to Lloyds Banking Groups and the councils reluctance to access on-line banking, a funding facility in the form of a standing order will be implemented to maintain a balance in the current account which will cover monthly outgoings. Cllrs Nelson, Fowler, Norton and King were authorised to sign the form.

COMMUNITY SAFETY

254/18-19 Community Safety Committee Minutes - Members noted receipt of the unsigned minutes a meeting held on Wednesday 20th March 2019.

255/18-19 Local Policing – ICM Meetings – Members noted a copy of the action/task sheet. Cllr Borrett raised the issue of parking, emphasising that much attention is aimed on targeting certain individuals, and but there appears to also be many breaches made by taxis that seem to be tolerated.

Cllr King informed that there have been reports of anti-social behaviour, in the vicinity of the Cadet Hut on Audley Avenue. The incidents have been report but should also be highlighted once again with the ICM team.

256/18-19 CCTV – Members received and noted a briefing from the recently appointed co-ordinator for the upgrade to the Borough wide CCTV system. Members consider it very necessary for Mr Footman to attend a meeting to personally provide reassurance that the new system will provide value for money and deliver a fit for purpose scheme, include a mobile unit and extend coverage down to Lower Bar.

TOWN PLANNING & ECONOMIC DEVELOPMENT

257/18-19 Planning Permissions/Withdrawals – Members noted a list of recent planning application and decisions **attached appendix 1 and 2**.

258/18-19 Outside Bodies (Where the Town Council has official representation). Members noted previous distributed Minutes and Reports from outside bodies where the Town Council has official representation:

a.

Outside Body Report	Date distributed
Cottage Care	02/04/19
Cosy Hall	03/04/19

259/18-19 Members received an update from the Youth Café Project (The Hub). The working group held a meeting on 14th March and undertook a review on a wide range of elements regarding the facility and management of the Trusteeship, which included Accounts, Staffing and Employment procedures, utilities' and hiring and leasing agreements. The working group had received a presentation on 3rd April from representatives of the group realising a venture for a community café.

TWC/2019/022

21 Maynards Croft, Newport, Shropshire, TF10 7SZ
Erection of a single storey side and rear extension

TWC/2019/0226

Land North of Aldi Foodstore Ltd, Audley Avenue, Newport, Shropshire
Variation of conditions 8, 10, 13, 15, 20, & 22 of planning permission
TWC/2016/1073

TWC/2019/0254

4 Mere Close, Newport, Shropshire, TF10 7SL
Erection of a single storey rear extension

TWC/2019/0287

31 Fair Oak, Newport, Shropshire, TF10 7LR
Erection of rear conservatory
