



NEWPORT (Shropshire) TOWN COUNCIL

The Guildhall, High St, Newport, Shropshire, TF10 7AR

Tel: 01952 814338

sfa/2019/TC

4th April 2019

Dear Sir / Madam

I hereby give you notice that there will be a meeting of the **TOWN COUNCIL** at **7.00 p.m.** on **Wednesday 10th April 2019** at **The Guildhall, High Street, Newport.**

Your attendance is requested.

Yours faithfully

Town Clerk

Members of the public are invited to attend and view proceedings.

A G E N D A

1. **To receive apologies for absence.**
2. **To receive declarations of interest.**
3. **To vote to suspend the meeting for up to 15 minutes** - to permit members of the public to make representations, answer questions and give evidence in respect of any item of business included on the agenda. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 5 minutes. Standing order 1 d. & e. refers.
4. **To receive announcements:**
 - a. **Mayor's Engagements** - A copy of the Town Mayor's engagements will be tabled.
 - b. **To receive correspondence from Combat Stress in reply to a letter sent regarding a number of questions raised regarding the protest of an ex-service user of the Audley Avenue facility.**
5. **To confirm the minutes of the meeting held on 13th March 2019 - copy attached.**

6. RESOURCE & FINANCE

- a) **Finance Report** - To ratify the finance report for March 2019 and approve any payments - **copy attached**.
 - i) To retrospectively approve the list of cheques raised since the last meeting.
 - ii) To note a list of direct debits.
 - iii) To note a copy of the bank reconciliation.
 - iv) To note a copy of the balance sheet.
 - v) To note a list of receipts from the cash book.
 - vi) To note a list of payments from the cash book.
 - vii) To note the income & expenditure report as at 31 March 2019.
- b) **Cheque Signing** - To consider a list of cheque payments for approval (at meeting) and nominate 2 councillors to sign them - **to be tabled**.
- c) **Bank Reconciliation** - To confirm that the balances presented in the February 2019 finance statement have been reconciled against the bank statements and the salary payments verified by a councillor prior to the meeting.
- d) **Quarterly Budget Review** - To receive from the RFO, an Income & Expenditure report as at 31 March 2019, including an explanation of any significant variances - **copy attached**.
- e) **VAT Evaluation**- To receive a copy of the VAT evaluation report - **to be tabled**

7. COMMUNITY SAFETY

- a. **Minutes** – To receive the draft minutes of a meeting held on Wednesday 20th March 2019, **attached**.
- b. **Local Policing – ICM Meetings** – To receive a copy of the action/task sheet. Members may wish to take this opportunity to report any incidents requiring action or attention for reporting.
- c. **CCTV** – To receive an update regarding the upgrade to CCTV system

8. TOWN PLANNING & ECONOMIC DEVELOPMENT

- a. **Planning Permissions/Withdrawals** – To note a list of recent planning application decisions, **to be tabled**.

9. OUTSIDE BODIES (Where the Town Council has official representation).

To note previous distributed Minutes and Reports from outside bodies where the Town Council has official representation:

a.	Outside Body Report	Date distributed
	Cottage Care	02/04/19
	Cosy Hall	03/04/19

- b. To receive any updates from the Youth Café Project (The Hub)

Distribution to:

Action

All Newport Town Councillors

For Information to:

Unitary Authority Councillors for Newport (Cllr Adrian Meredith)

Newport Library

Newport Advertiser, Town Council Web site, Town Council Notice Boards.