



# NEWPORT (Shropshire) TOWN COUNCIL

The Guildhall, High St, Newport, Shropshire, TF10 7AR

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LT/2018/L&ES

18<sup>th</sup> October 2018

Dear Sir / Madam

I hereby give you notice that there will be a meeting of the **LEISURE & ENVIRONMENTAL SERVICES COMMITTEE** commencing at **7 p.m.** on **Wednesday 24<sup>th</sup> October 2018** at The Guildhall, High Street, Newport.

Your attendance is requested.

Yours faithfully

*Original signed*

Louise Tunks  
Deputy Clerk & RFO (Interim)

## A G E N D A

1. To receive any apologies for absence.
2. To receive any declarations of interest.
3. To vote to suspend the meeting for up to 15 minutes to take public questions.
4. To receive any announcements.
5. To consider a request of co-option onto the L&ES Committee from Mr Martin Elkes.
6. **Previous Minutes** - To approve the minutes of a meeting held on Wednesday 18<sup>th</sup> July 2018.
7. **Finance** - To receive a copy of the L&ES income expenditure report **attached**.
8. **Canal** – To consider a request from the Canal Trust, to lease (the Newport Town Council owned part of the canal) to the Canal Trust for a period of 999 years (with an option for the Canal Trust to assign the lease to the Canal River Trust) and support the Canal Trust each year with a maintenance grant.
9. **Newport in Bloom (NIB)** - To receive a report from the NIB committee **attached**.
10. **Allotments** - To note the following reports, **(attached)** and consider any recommendations:
  - a. To receive a report from the allotment society **copy attached**.
  - b. To note a report on the allotments, **copy attached**, and consider the following recommendation.
  - c. To consider a request for consent, for the retrospective siting of a poly tunnel on allotment plot no 32a on Meadow View Road allotments.

**11. Cemetery & Amenities Officer Reports** – To note the following reports, (**attached**) and consider any recommendations:

- a. Cemetery
- b. St Nicholas Churchyard
- c. Amenity Areas.

**12. Roundabout Planting / Gateway enhancements** - To receive a report and consider recommendations on Island planting / gateway enhancements, on entrances to the Town.

**13. Christmas Light Contract** – To receive an update on the Christmas lighting contract

**14. Christmas Lights Switch-on**

- a. To receive an update on Christmas lights switch on event, report **attached**.
- b. To receive an update on the stage performance event, **report attached**
- c. To consider a proposal from TWC - Telford's 50th Birthday weekend; Telford and Wrekin Council (TWC) would like to support events across the borough happening on the same weekend as Newport's Christmas Light Switch on with additional content on the theme of Light. TWC has offered an artist to work with groups in Newport to make decorative willow and tissue lanterns to join the procession from Guildhall to the lights switch on. The artist will have a materials budget from TWC and will support with the lantern element on the event day, correspondence **attached**.

**15. Budget Recommendations 2018/19**

- a. **Expenditure** - Members will be asked to identify priorities for the L&ES committee that are likely to have an impact on budgetary recommendations for the financial year 2019/20.
- b. **Income** –
  - 1. To receive a report and consider proposed draft 2019 fees for Cemetery, **attached**.
  - 2. To receive a report and consider proposed draft 2019 fees for Allotment, **attached**.

**Distribution to:**

a. **Leisure & Environmental Services Committee**

**Cllrs**

**Nigel Borrett  
Tony Forrester  
Lyn Fowler  
Thomas Janke  
Tim Nelson**

**Co-opted members:** Mrs Tracey Dyas (Allotment Society), Mrs Jane Stiles (Newport in Bloom Committee)

**Cllrs,** Carter, King, Perry, Norton, Eggerton, Foster, Town Mayor, Deputy Town Mayor for information

Newport Advertiser - for information