



NEWPORT (Shropshire) TOWN COUNCIL

The Guildhall, High St, Newport, Shropshire, TF10 7AR

Tel: 01952 814338

sfa /2018-19 TC

6th September 2018

Dear Sir/Madam

I hereby give you notice that a **MEETING** of the **TOWN COUNCIL** will be held at **7.00 p.m.** on **Wednesday 12th September 2018** at **The Guildhall, High Street, Newport.**

Your attendance is requested.

Yours faithfully
Electronically signed

Town Clerk (*Interim*)

AGENDA

1. To receive apologies for absence.
2. To receive any declarations of interest.
3. **PUBLIC SESSION**

To vote to suspend the meeting for up to 15 minutes to permit members of the public to make representations in respect of any item of business included on the agenda.

(Note: each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 5 minutes. Standing order 3 d. e. g. refers).

4. PREVIOUS MINUTES

To confirm the minutes of the meeting held on 11th July - copy **attached**.

5. TOWN COUNCILLOR VACANCY WEST WARD – Co – Option

No call for an election to be held was received following the resignation of Cllr Timothy Pryce in July. Appropriate statutory notices and advertisements have been issued and displayed for the vacancy, correspondence from each candidate in relation to their application for co-option is **attached** for members' consideration:

Name	Address
Thomas King	The Larches, Newport
Alan Lloyd	Meadowview Road, Newport
Sarah Syrda	Oak Avenue, Newport
Simone Whitfield	Longford Road Newport

Candidates will need to be nominated by councillors and seconded.

It is quite appropriate for all candidates to be nominated and seconded, any 2 of them or just one of them.

The successful candidate will be the individual who receives an overall majority i.e. 6 votes (if 11 members attend and vote). If there is a split e.g. 4, 4 and 3 then the person receiving the lowest number of votes is eliminated and a second vote is undertaken. The successful candidate can immediately join the table and the remainder of the meeting as a full member of the Council (they will need to sign a declaration of acceptance of office).

6. ANNOUNCEMENTS

To note the Mayor's engagements for July and August – to be tabled.

7. FINANCE

a. Finance Report – July 2018

To consider and ratify the Finance Report for July 2018 and approve the payments therein:

- i. To retrospectively approve the list of cheques raised between 26th and 31st July 2018.
- ii. To note a summary of direct debits for July.
- iii. To note a copy of the bank reconciliation.
- iv. To note a copy of the balance sheet.
- v. To note a list of receipts from the cash book.
- vi. To note a list of payments from the cash book.

b. Finance Report – August 2018

To consider and ratify the Finance Report for August 2018 and approve the payments therein:

- i. To retrospectively approve the list of cheques raised between 1st and 31st Aug 18.
- ii. To note a summary of direct debits for August.
- iii. To note a copy of the bank reconciliation.
- iv. To note a copy of the balance sheet.
- v. To note a list of receipts from the cash book.
- vi. To note a list of payments from the cash book.

c. Approval of In-Month Payments - To consider a list of cheque payments for approval (at meeting) copy **to be tabled** and nominate 2 councillors to sign them.

d. Bank Reconciliation

- i. To confirm that the balances presented in the June 2018 finance statement have been reconciled against the bank statements and the salary payments verified by Councillor Norton.

- ii. To nominate a councillor to undertake a reconciliation of the July and August finance statements and salary payments.

e. Budget Setting 2019/20 Proposed Timetable - To receive a copy of the proposed timetable for the preparation of the budget setting for the next financial year – copy **attached**, with the intention to begin the process for delivery of core services and maintaining the activities in relationship to the current pipeline projects.

8. RESOURCES & ADMINISTRATION

- i. **Minutes** - To note the minutes of a meeting held on 22nd August 18 – copy attached and confirm the following recommendation:
- ii. *to change accounts to Lloyds Bank as they have a presence on the High Street, which is crucial to the operational business of the council.*
- iii. *the adoption of the revised 2018 model standing orders.*
- iv. *to support the purchase of the Hub building for £1.00 subject of issues relating to fire safety being resolved.*
- v. *to accept the quotation from WPS Insurance*
- vi. *that the Clerk expedite progression to fill the temporary vacancy is as soon as possible.*

9. Acquisition of the Hub – to receive any update regarding the purchase.

10. Telford @ 50 grant funding – to receive any update.

11. LEISURE & ENVIRONMENTAL SERVICES

a. Minutes - To note the minutes of a meeting held on 18th July 2018 – copy **attached**.

12. PLANNING & ECONOMIC DEVELOPMENT

- i. **Planning Permissions/Refusals** - To note a list of planning application decisions issued between July and August 2018, copy **to be tabled**.
- ii. To note the Minutes of a Planning & Economic Development Meeting held on 5th September- **to be tabled**.
- iii. **Neighbourhood Development Plan** - To note the Results of the Referendum held on 26th July and to note that the Newport Neighbourhood Development Plan will go before Telford & Wrekin Cabinet on 13th September with a recommendation that it be “made”

13. TELFORD & WREKIN COUNCIL

a. Green Guarantee Legacy Funding 'The Big Green Vote'

To note correspondence regarding the announcement that Broomfield Road Recreation Site has qualified as one of the 52 sites to received funding, from the Green Guarantee Legacy Funding during the public vote held in May.

14. OUTSIDE BODIES

- i. **Wrekin Area Committee of Shropshire Association of Local Councils (WAC)**-To note the minutes of a meeting held on 19th July, copy attached.
- ii. **Cosy Hall Management Committee** - To note receipt of the minutes of a meeting held on 30th August 2018 – attached
- iii. **Parish Charter Monitoring Group** - To note the minutes, of a meeting held on 26 July 18 – attached.

Distribution to:

All Newport Town Councillors, Unitary Authority Councillors for Newport, Newport Library, Newport Advertiser, Town Council Web Site, Town Council Notice Boards.