



NEWPORT (Shropshire) TOWN COUNCIL

The Guildhall, High St, Newport, Shropshire, TF10 7AR
Tel: 01952 814338

Ref LJ/2018/TC

5th July 2018

Dear Sir/Madam

I hereby give you notice that a **MEETING** of the **TOWN COUNCIL** will be held at **7.00 p.m.** on **WEDNESDAY 11th July 2018** at **The Guildhall, High Street, Newport.**

Your attendance is requested.

Yours faithfully

L. S. Jakeman
Town Clerk

A G E N D A

1. To receive apologies for absence.
2. To receive any declarations of interest.
3. **PUBLIC SESSION**

To vote to suspend the meeting for up to 15 minutes to permit members of the public to make representations.

(Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes. Standing order 3 d. e. g. refers).

4. **PREVIOUS MINUTES**

To confirm the minutes of the meeting held on 13th June 2018 - copy **attached.**

5. **ANNOUNCEMENTS**

- a. To receive a copy of the Mayor's engagements for June – copy **attached.**

6. FINANCE

a. Finance Report –

To consider and ratify the Finance Report for June 2017 and approve the payments therein:

- i. To retrospectively approve the list of cheques raised since the last meeting (£6,419.40)
- ii. To note a summary of direct debits for June.
- iii. To note a copy of the bank reconciliation.
- iv. To note a copy of the balance sheet.
- v. To note a list of receipts from the cash book.
- vi. To note a list of payments from the cash book.

b. Cheque List Approval - To consider a list of cheque payments for approval (at meeting) and nominate 2 councillors to sign them– copy **to be tabled**

c. Bank Reconciliation - To confirm that the balances presented in the May 2018 finance statement have been reconciled against the bank statements and the salary payments verified by a councillor prior to the meeting, and to identify a Cllr to undertake the reconciliation for June 2018; to include the validation of salary payments.

d. Direct Debits – To consider a recommendation that the monthly photocopier charges be paid by Direct Debit (payment is currently effected by monthly cheque).

7. COMMUNITY SAFETY

a. Minutes of a Meeting. To note the minutes of a meeting held on Wednesday 20th June 2018 – copy **attached**

8. PLANNING & ECONOMIC DEVELOPMENT

a. Planning Applications - To note a list of planning applications granted, copy **attached**.

b. Neighbourhood Development Plan. To note that the referendum regarding the Neighbourhood Development Plan for Newport will be held on Thursday 26th July 2018.

9. OUTSIDE BODIES

a. The Hub Refurbishment – To consider a report, **copy attached**, about the future management of the Hub and a recommendation that a working group is formed to provide guidance and support to the project.

b. Newport Cottage Care Trust – To note the minutes of a meeting held on Monday 11th June 2018.

c. **Cosy Hall** – To note the minutes of a meeting held on 28th June 2018.

10. EXCLUSION OF PRESS AND PUBLIC

To consider a resolution that **‘in view of the special nature of the business about to be conducted, (that is staffing matters) it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw.**

Distribution to:

All Newport Town Councillors, Unitary Authority Councillors for Newport, Newport Library, Newport Advertiser, Town Council Web site, Town Council Notice Boards.
