



NEWPORT (Shropshire) TOWN COUNCIL

DRAFT UNTIL SIGNED AT SUBSEQUENT MEETING

**MINUTES OF A MEETING
OF
THE COMMUNITY SAFETY COMMITTEE
held on
Wednesday 20th December 2017
at
The Guildhall, High Street, Newport**

PRESENT: Cllrs: Tony Forrester – Chairman
Tim Nelson
Thomas Janke

IN ATTENDANCE: Cllr Fowler
Cllr Scott
Lee Jakeman – Town Clerk
Sophie Alford – Officer of the Council

APOLOGIES FOR ABSENCE – Cllr Foster, Cllr Norton - work commitments
Police Inspector Bailey

CS/31/ 17-18 **Declarations of Interest** - There were no declarations of interest

CS/32/ 17-18 **MINUTES**

- a. The minutes of the meeting held on 20th September 2017 were accepted as a true record and duly signed by Cllr Forrester.
- b. The minutes of the meeting held on 24th October 2017 were accepted as a true record and duly signed by Cllr Forrester.

CS/33/ 17-18 **PUBLIC SESSION** - Members **RESOLVED** to suspend the meeting to take comments from the Public.

Name	Mr Ray Smith
Subject	Parking Wellington Road
Summary	Mr Smith advised members that he was representing residents of Wellington Road and handed to members a signed petition from a number of residents relating to a request to have double yellow lines on parts of Wellington road (which had previously been submitted by the residents to Telford & Wrekin Council). The petition has been resubmitted because the original request had not been included as part of the recently announced overarching traffic management plan. Mr Smith further advised that Telford & Wrekin Council had advised him that to run the petition past Newport Town Council and if there were no fierce objections then the proposal could be implemented.

Name	Mr David Gittus
Subject	Parking Wellington Road
Summary	Mr Gittus provided examples of incidents that supported the view (that additional yellow lines were needed) expressed previously by Mr Smith

Council Response - The Council are aware of issues regarding parking in the area referred to. The subject was not part of the agenda and as such it was not able to formally resolve a particular course of action at this meeting. Individual members indicated that they would look to take the matter forward and put a motion formally to the Council.

There being no other members of the public present wishing to raise comments, members **RESOLVED to continue the meeting.**

**CS/34/ COMMITTEE FINANCES
17-18**

Members considered a copy of the community safety income and expenditure report as at 14th December 2017.

**CS/35/ FOOTWAY LIGHTING
17-18**

Members noted a report, extract below

- As at 7th December 2017 we have 1 outstanding street light fault.
- Repair/visit response times by the contractor are within the terms of the contract (generally 5 working days)
- Attached is the summary footway lighting report provided by E-on covering the period - June 2017 – September 2017 (fewer faults reported during the summer period)
- Part of the LED upgrade programme was to structurally test the steel and aluminium columns. Eight were found to need replacing as soon as practically possible; one had to be removed immediately (Column 76 Barnmeadow Road).
- Col 234 Ford Road was removed due to a Road Traffic Incident. It was due to be replaced on Monday 11th December.
- Since the upgrade began we have received one comment from a resident that the light was bright and shining in their bedroom window. E-on responded within 24hrs and have installed a “baffle” (a plate) to the back of the lantern which is designed to reduce the problem. The actual wattage of the LED light is correct for its location.
- The provision of street lighting is adequate and in line with Town Council and contractual expectation.
- The upgrades of the first 50 lanterns to LED lighting is from 1st December – 21st December. The remaining lanterns will be scheduled in further blocks of 50.
- LED’s lanterns have a white light outside rather than the warm orange glow people are used to.
- The original 35w SOX lamps have a lumen output of 4600 lumens compared to the new LED that emit 4350 lumens; the difference being the quality of the light.

**CS/36/ PUBLIC TOILETS
17-18**

Members noted a report, extract below:

The toilets are considered to be in a good general condition as a result of the standard 'daily clean' and the occasional 'Deep clean'. A few cases of damage had been reported and addressed including repair to the gents' door costing £835; costs were reclaimed through the Town Council insurance (other than the excess of £300).

CLOSED CIRCUIT TELEVISION (CCTV)

**CS/37/ Members noted a report extract below:
17-18**

The Town Council operates a CCTV system comprising 14 cameras which record continuously. Data is erased on a cyclical basis.

The primary use of the CCTV system is to support the police in deterring crime and helping to investigate criminal activity.

The current system is owned by the Town Council outright. The only ongoing charge is that of an annual maintenance contract with our contractor (SECOM) circa £2k per annum. For that SECOM provide a call out service at reduced rates, inspect the system once a year and clean the cameras.

The Town Council has been setting aside funds in recent years to pay for an upgrade in the system (based on the logic that it would want to replace the ageing but effective equipment before there is a catastrophic failure).

Early this year the Police & Crime Commissioner indicated his willingness to help fund an upgrade to provide connectivity of all the area's publically controlled CCTV to a central police point. The Town Council (through the Community Safety Committee) agreed to contribute significantly to the scheme on the proviso that the Newport Town Council CCTV hardware would be upgraded as part of the project.

The condition of the current CCTV hardware remains fair. It has been necessary in October to replace at a cost of £270 one of the cameras that had failed (fair wear and tear).

A contractor visited the Town Council on 1 November 17 to assess the current equipment and position of the cameras as part of the scoping study being undertaken to draw up the tender for the borough-wide project. It would appear that the likelihood of an upgrade within the next 6-9 months is unlikely due to the procedural nature of tendering in the public sector and the involvement of a number of stakeholders. Any underspend in the budget this year will need to be carried forward into 2018/19 to ensure funding for the project remains.

The provision of CCTV is adequate and in line with Town Council and contractual expectations.

We await an update from the local police force regarding a timetable for a new CCTV system.

CS/38/17-18 Members were informed that due to operational requirements Inspector Andrew Bailey had offered his apology for not being able to attend the meeting. He had provided a brief update to members via e-mail which the Clerk distributed.

CS/39/17-18 INTEGRATED COMMUNITY MANAGEMENT (ICM)

Members noted that the Full Council had agreed to continue with and fund part of the ICM model until 31 Mar 2019 and that the ongoing measuring of the service would now fall to the Community Safety Committee, with a recommendation on its continued use (beyond 31 Mar 19) to be forwarded to the Town Council in the latter half of 2018.

Members noted receipt of a summary report produced as a result of regular ICM meetings to provide them with a flavour of the activity and level of engagement.

Members noted the flavour and topics raised through the ICM and were content that they were consistent with those seen as priorities by the Town Council. However members noted that without some evidence or metrics from the Police Force measuring the value of the service would be impossible.

PARKING

CS/40/17-18 Parking Survey - Members noted a survey of off-street car parking in Newport, (Stafford St Car Park) which was undertaken as part of the work experience project and expressed their gratitude for the quality of its content. The results were considered to be most illuminating and provided evidence of the perception previously held by members.

CS/41/17-18 Civil Parking Enforcement – members noted a report following the Clerk’s attendance at a Telford & Wrekin Scrutiny meeting held 9th November.

CS/42/17-18 Parking Meters – Members considered a proposal from Cllr Forrester to install on part of a/the public car park(s) in Newport free parking meters (similar to that in Wellington) whereby parking is free for a specified time (a number of hours). Members noted that the suggestion was a proposition that also arose during ICM meetings.

Members reiterated the fact that they were keen to see a healthy churn of short stay car parking balanced with the need to provide sufficient all day parking for those that worked in the town and that the real solution would be an increase in parking capacity. Members, were quite clear that they would not support any changes that hinted at the introduction of parking charges however, some reasonable management of the limited parking facilities was desirable.

Members **RESOLVED:**

That in principle they were supportive of exploring a scheme of managed parking however, the implementation would need careful consideration and that Telford & Wrekin Council should be contacted to discuss the viability and practicality of such a scheme on the public car parks in Newport.

CS/43/ 17-18 SPEED INDICATOR DEVICES

Members noted that budget for 2018/19 included provision for the purchase of a number of Speed Indicator Devices (SIDs). While the budget had yet to be ratified members agreed to form a working group to identify the scope of the project:

Members **RESOLVED to form a working Group comprising; Cllrs Forrester, Janke, Nelson, Norton and Scott**

To set out some guidelines for the use of SIDS (where, when, how often) as well as identify initial capital costs (including a suitable tender process) and ongoing costs e.g. routine maintenance, future replacement, installation and removal costs.

CS/44/ 17-18 MEETING WITH POLICE COMMANDER

Cllr Nelson provided a verbal update on the meeting that had occurred between Cllrs Scott and Nelson (on behalf of Newport Town Council) and the local Police Commander regarding general policing strategy in and around Newport. Members were provided with a confidential draft report. Areas discussed included:

Safer Neighbourhood Team - The Force are considering a restructure together with a potential 'freeze on reductions'. More news on progress in April/May 2018.

Shift patterns and a 'Beat plan' are also under review, to underpin the availability of manpower resources, and inform prioritisation.

A Newport Engagement diary tool is being developed.

The representatives agreed to help promote the knowledge/awareness of the Newport diary through publicity, representatives to feedback to the Police their contribution to a communications plan.

ICM. It was agreed that this resource was poorly understood, that the local parish interaction with the ICM could be and should be improved, and that there was much to be gained in NTC grasping the ICM opportunity fully.

It was clearly stated that the Fire station office already exists as a formal venue available to the public to meet the SNT, for prearranged meetings.

SIDS and 20 mph: Supported.

Specials are seen as an opportunity to expand police hours, ideally with candidates who will work in their community and be known to their community.

Smartwater. The Police see significant potential to actually reduce theft from dwelling crime in Newport. Superintendent Tom Harding had delivered a presentation to Newport Town councillors on 6th December.

Signed.....

Dated.....